

ST. LAWRENCE COUNTY PLANNING BOARD

DRAFT MEETING MINUTES

October 11, 2018

Public Safety Complex, 2nd Floor Conference Room, 49 ½ Court Street, Canton, NY

I. Call to Order

- a. **Roll Call and Determination of Quorum.** K. Bellor called the meeting to order at 6:58 pm.

Members Present: K. Bellor, J. Cameron, D. Chambers, D. Duff, M. Gazin, R. Hotte, M. McCluskey, W. Palmer and M. Pennington. **Absent:** K. Bisonette, W. Davis, D. Fay, D. Mullaney, B. Murray and J. Timmerman. **Staff Present:** M. Larson and J. Pfothenhauer.

- b. **Adoption of the Agenda.** Pfothenhauer said a Special Use Permit and Use Variance in Morristown would be added to tonight's agenda. The modified agenda was unanimously adopted (Cameron/Chambers).

- c. **Approval of the Meeting Minutes.** The September 13th meeting minutes were unanimously adopted (Pennington/McClusky).

II. Public Forum None.

III. Project Reviews

a. **Projects Returned for Local Action.**

- i. Hammond (T): Subdivision at 1179 SH 37. Duff asked if there was any follow up by the Town about the Planning Board's reminder to submit projects before taking local action. Larson said no.

b. **Full Reviews.**

- i. Stockholm (T): Zoning Text Revisions to allow Water Hauling Businesses via Special Use Permit in the Rural District. Larson reviewed the context for the Town's revisions, and noted she provided technical assistance to the Town Supervisor on drafting land use controls. Pfothenhauer reviewed the proposed text and identified where the addition should be included in the Town's code. Palmer asked about driveway access onto the property. Larson said the actual project which was the impetus for the zoning revisions was not being reviewed, but to create the mechanism to allow the review to occur. The Board concurred with staff recommendation to return the project for local action with comments.

- ii. Morristown (T): Special Use Permit and Use Variance to operate a cabinet/woodworking shop, and tavern with banquet hall in the Rural-Agricultural zone at 3792 SH 37. Larson described the project's location and the proposed floorplan for the businesses. Larson said she was unable to speak with the Town Code Enforcement Officer to discuss the need for a use variance as he was out of the office. The Board concurred with staff recommendation to return the project for local action after consulting with the Town CEO.

IV. Reports

- a. **Executive Committee.** Bellor said the Executive Committee met on September 27th to set tonight's meeting agenda and discussed Stockholm's proposed text revisions.
- b. **Board of Legislators.** Pfothenauer said the County Administrator presented the proposed 2019 budget, which would not raise the county tax rate.
- c. **Highway Department.** Chambers said steel delivery for the bridge in Russell is ahead of schedule; the CR 47 bridge in Stockholm is open; and the Gleason bridge in Clare is open. A culvert in Louisville is undergoing replacement, and the Alcoa bridge in Massena is closed for resurfacing and joint replacement. Cameron asked Chambers about stone being placed on bridges. Chambers said the County Highway Department is sealing concrete decks to extend the life of bridge decks, and stone is applied to provide skid resistance. Chambers said the practice will be done every three years on County bridges. Pennington recommended the Highway Department issue a press release to inform residents of bridges where the stone was applied, and its intent to extend the life of County bridges.
- d. **State of the County.** None.
- e. **Staff Report.** Pfothenauer said the Office has a waiting list of 80 households who have expressed an interest in participating in the septic replacement program. To date, the County has assisted nine households. Pfothenauer said the abatement of J&L is continuing. Zoning revisions in the Village of Gouverneur are wrapping up, and a public hearing on the proposed revisions will be held on Tuesday, October 16th. Pfothenauer said Larson attended a Morristown Town Meeting to discuss a work schedule for the Town's Comprehensive Plan. Pfothenauer also announced the Planning Office will assume administrative responsibility of the County's bus system, effective January 2019.

V. Other Items

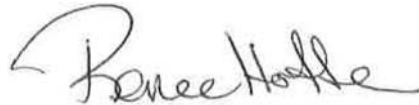
- a. **Correspondence.** None.

- b. Next Meeting Dates.** The Executive Committee will meet at 4:15 pm on Thursday, October 25th in the Planning Office. The next Planning Board meeting will be November 8th at 7:00 p.m.

VI. Adjourn

The meeting adjourned by consensus at 7:48 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Renee Hotte". The signature is written in black ink and is positioned above the typed name.

for Renee Hotte, Secretary

Minutes prepared by M. Larson

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