

The Deputy Clerk called the meeting to order at 6:00 p.m.

The Deputy Clerk asked for nominations for Temporary Chair.

Mr. Forsythe nominated Ms. Curran for Temporary Chair, seconded by Mr. Reagen. Deputy Clerk Pearson asked if there were any other nominations for Temporary Chair, and there were none.

Mr. Sheridan moved to close the nominations for Temporary Chair, seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

Ms. Curran was elected as Temporary Chair by a voice vote with fifteen (15) yes votes.

Temporary Chair Curran came to the dais to conduct the next portion of the meeting.

ROLL CALL: All Legislators were present.

DISTRICT	LEGISLATOR
District 1	James E. Reagen
District 2	David Forsythe
District 3	Joseph Lightfoot
District 4	William J. Sheridan
District 5	Henry J. Leader
District 6	Larry Denesha
District 7	Rick Perkins
District 8	Kevin Acres
District 9	Daniel Fay
District 10	David A. Haggard
District 11	Nance A. Arquiett
District 12	John Burke
District 13	Tony Arquiett
District 14	Nicole A. Terminelli
District 15	Rita E. Curran

Mr. Denesha led everyone in prayer, followed by the Pledge of Allegiance.

Temporary Chair Curran asked for nomination for Chair.

NOMINATIONS FOR CHAIR: Mr. Denesha nominated Mr. Lightfoot as Chair of the Board of Legislators, seconded by Mr. Leader.

Mr. Haggard nominated Mr. Arquiett as Chair of the Board of Legislators, seconded by Mr. Burke.

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Mr. Forsythe moved to close the polls, seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Lightfoot was elected as Chair of the Board of Legislators by a roll call vote with eight vote for Mr. Lightfoot (Reagen, Forsythe, Lightfoot, Sheridan, Leader, Denesha, Acres, and Curran) and seven (7) votes for Mr. Arquiett (Perkins, Fay, Haggard, N. Arquiett, Burke, T. Arquiett, and Terminelli).

COMMENTS BY CHAIR OF THE BOARD OF LEGISLATORS:

Mr. Lightfoot said his remarks were going to be brief tonight, and he said, "I want to caution this Board to be very, very careful, and to be very attentive to what comes before the Board in the upcoming year. What we are looking at from the State of New York is a financial disaster, and as you all know when the State has financial difficulties, the counties have to pay for those difficulties. It has already started as Medicaid is going to be reduced by one percent (1%) going forward, and that is just the start in my estimation. All I have to say is in the past few months we have put on and brought forward twenty-five (25) new positions, which is pretty expensive, and we are looking at more. We are looking at the possibility of additional attorneys, we are looking at the AIM money coming out of our sales tax money, and as a note of caution, and why we should be looking at this is the Raise the Age Law. There is an exception, but if the counties do not remain under the tax cap, we lose Raise the Age money and that could be significant. All I am asking is that you pay- that we pay- very special attention to the positions that we are looking at and the monies that we are spending, and actually that is just about everything. If we get foot loose and fancy free with the tax payers money, if we start putting on people that maybe we do not need to put on, and I would hate to see us have to lay people off because we need to stay under the tax cap in order to get the funding. So I would ask for your diligence and I would ask for your focus on personnel matters and financial matters."

Temporary Chair Curran asked for nominations for Vice Chair.

NOMINATIONS FOR VICE CHAIR: Mr. Acres nominated Mr. Forsythe for Vice Chair of the Board of Legislators, seconded by Mr. Reagen.

Mr. Burke nominated Mr. Perkins for Vice Chair of the Board of Legislators, seconded by Mr. Haggard, Mr. Fay, and Ms. Arquiett.

Mr. Forsythe was elected as Vice Chair of the Board of Legislators with a roll call vote of eight (8) votes for Mr. Forsythe (Reagen, Forsythe, Lightfoot, Sheridan, Leader, Denesha, Acres, and Curran) and seven (7) votes for Mr. Perkins (Perkins, Fay, Haggard, N. Arquiett, Burke, T. Arquiett, and Terminelli).

APPROVAL OF AGENDA: Ms. Terminelli moved to approve the agenda, seconded by Mr. Denesha and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

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APPROVAL OF MINUTES: Mr. Denesha moved to approve the December 2, 2019 and December 16, 2019 meeting minutes, seconded by Ms. Curran and Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

COMMUNICATIONS: The Deputy Clerk read the following communications:

1. A thank you card was received from the family of Darrell Maloney for the sympathy card.
2. A thank you card was received from Barbara Burns for acknowledging the contributions and service on the Board of Legislators of her late husband, Legislator Don Burns.
3. Resolutions were received from the following Towns opposing any change in the County Sales Tax apportionment to local municipalities: Brasher, Hermon, and Waddington.
4. A resolution was received from the St. Lawrence County Association of Town Supervisors and St. Lawrence County Association of Mayors opposing any change in County sales tax apportionment to local municipalities.

CITIZEN PARTICIPATION: There was no citizen participation.

PRESENTATION OF RESOLUTIONS:

Finance Committee: 12-16-2019

RESOLUTION NO. 1-2020

ADOPTION OF THE RULES OF PROCEDURE

By Mr. Acres, Chair, Finance Committee

WHEREAS, each Board must establish its RULES OF PROCEDURE at the Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED that the enclosed St. Lawrence County Board of Legislators RULES OF PROCEDURE as provided in the Organizational Meeting packet and dated January 2, 2020, are hereby adopted, and

BE IT FURTHER RESOLVED that the Board meeting dates in the attached calendar be set with a start time of 6:00 p.m., and

BE IT FURTHER RESOLVED that Committee meeting dates be tentatively set as in the attached calendar and be set with a start time of 5:30 p.m., and a copy of the schedule will be available in the Board Office.

Mr. Acres moved to adopt Resolution No. 1-2020, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

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St. Lawrence County

BOARD OF LEGISLATORS

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RULES OF PROCEDURE

Adopted January 2, 2020

Resolution No. _____

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Note: Page numbers will be entered to match the proceedings.

January 2, 2020

ARTICLE I

Quorum

A majority of the duly constituted membership of the Board of Legislators shall constitute a quorum.

ARTICLE II

Meetings

- A. The Organizational Meeting shall be called pursuant to Section 151 of the County Law. At such Organizational Meeting, the Board will elect a Temporary Chair, Chair, and a Vice Chair.
- B. The Regular Meetings of the Board of Legislators shall be held as identified in Attachment A, or by resolution during a regular meeting or special meeting, the Legislature may determine a date and time for the next meeting.
- C. Special Meetings shall be held at the call of the Clerk upon direction of the Chair or upon written request signed by a majority of the members of the Legislature.

ARTICLE III

Order of Business

The Order of Business at each session, except as may be set apart for the consideration of matters for which a Special Meeting has been called, shall be as follows:

- 1. Roll Call
- 2. Prayer
- 3. Pledge of Allegiance
- 4. Approval of Agenda
- 5. Approval of Previous Meeting Minutes
- 6. Reading of Communications
- 7. Citizen Participation
- 8. Presentation of Resolutions
- 9. County Administrator's Report
- 10. Committee Reports
- 11. Old/New Business
- 12. Executive Session
- 13. Appointments
- 14. Chair's Appointments
- 15. Adjournment

ARTICLE IV

Members

- A. All members of the County Board of Legislators shall attend all regular and specially scheduled meetings of the Board of Legislators, all duly called meetings of any special

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or standing committees of which any of the said Legislators are members, unless they are absent by reason of sickness, or excused by the Chair of the appropriate body.

- B. No member shall speak or debate until he/she has received recognition from the Chair.
- C. No member shall speak a second time to a question, as long as any member desires to speak who has not spoken to the question.

ARTICLE V
Non-members

Citizens may speak before the Board of Legislators in one of the following ways:

- A. During Citizen Participation period, upon recognition by the Chair. The Speaker will state his/her name and is limited to five minutes. The total Citizen Participation time period shall not exceed thirty [30] minutes, unless extended at the discretion of the Chair.
- B. During the "Presentation of Resolutions" by being granted the floor by the Chair upon request of a Legislator. The citizen may speak on the current agenda item only.

ARTICLE VI
Resolutions

- A. The term "resolution" as herein used, shall mean a formal proposed action in writing, by one or more of the Legislators, and/or a Committee of the Legislature. Upon introduction, the resolution shall be read by the Clerk upon request. The motion for adoption shall be properly seconded immediately, preceding any debate on the main question.
- B. A member sponsoring a resolution shall file with the Clerk of the Legislature a copy of said resolution one week prior to the Regular Meeting, at which it is to be introduced. Copies of it, and the entire agenda, shall be sent to each Legislator to arrive no later than three days preceding the Regular Meeting.
- C. Any resolution approved by a committee and forwarded to the Board for consideration may only be withdrawn upon the approval of the Board.
- D. Individual Legislators who wish to have their names added, as co-sponsors, to resolutions approved by a Committee may do so at the Committee Meeting by notifying the Deputy Clerk of the Board.

ARTICLE VII
Committees

- A. The Chair and Vice-Chair of the Board of Legislators shall be ex-officio members of all standing and special committees with all the rights & privileges thereof. Except that if both the Chair of the Board and Vice-Chair of the Board are present at a committee meeting, ONLY the Chair will have voting privilege unless the Vice-Chair is a designated

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member of the Standing Committee, then both would have voting privilege.

- B. The Chair of the Board shall appoint the members and designate the Chair of all standing committees within ten days following his/her election. He/she shall also appoint the members and designate the Chair of all special committees or subsequently created standing committees within ten days following creation thereof.
- C. Any vacancy occurring on any standing or special committee shall be filled by the Chair of the Board within thirty days after such vacancy occurs. In the event that such vacancy occurs in the position of Committee Chair, the Board Chair shall designate a new Committee Chair.
- D. All committee appointments serve until new appointments are made by the Chair.
- E. No member shall be Chair of more than one standing committee.
- F. Each Standing or Special Committee shall perform the duties, so designated by the rules of the Board of Legislators, or as assigned by the Chair of the Board.
- G. The Chair of each Standing or Special Committee shall be the presiding officer and shall cause the members thereof to be notified in advance of each meeting. The Committee Chair shall call all necessary meetings. Upon his/her refusal or neglect to call any meetings, the Clerk of the Board, upon written request signed by the Chair of the Board or by a majority of the Committee, shall call such meeting.
- H. A quorum for all committees shall be a majority of the membership of the Committee. Once a quorum has been established, a majority of the Committee members present is sufficient to approve or disapprove a proposed action.
- I. There shall be the following Standing Committees and their duties shall be those required by law, as directed by the Chair of the Board, or as so designated herein:

OPERATIONS COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Governmental Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff, the expenditure of money not already appropriated and the transfer of funds.

SERVICES COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau, and the expenditure of money not already appropriated and the transfer of funds.

FINANCE COMMITTEE: Within the jurisdiction of this committee would be issues which would incur the expenditure of money not already appropriated; the issuance of bonds and payments thereon and the transfer of funds. Issues arising from the Board of Legislators, Office of the County Attorney, Office of the County Treasurer, Office of Real

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Property Tax Service, the Highway Department and the Solid Waste Department shall be under the jurisdiction of this committee, as well as issues involving any outside agencies that are not currently funded within other departmental budgets, such as the Partner Agencies: Cornell Cooperative Extension, Chamber of Commerce, Soil and Water Conservation District, Forestry, IDA, and Historical Association.

Special Committees may be created as needed. Any resolution or action by the Chair establishing a Special Committee shall specify powers, duties, and duration. Special Committees shall include the Labor-Management Committee. Each special committee shall report to the appropriate standing committee or full Board as directed by the Chair. These reports shall be at least quarterly, and more often if needed. When the Committee has completed its work, a final written report shall be made.

J. The Deputy Clerk of the Board shall arrange for the taking of minutes at all committee meetings and be responsible for their safekeeping. The minutes of each committee shall be kept in a separate minute book provided by the Clerk of the Board of Legislators. The minutes shall contain the time and place and persons present at the meeting; a record of all committee votes and other actions. Written statements by members or non-members may be submitted and shall become a part of the record of the committee. Written summaries may be required by the Committee Chair. The minute book shall be filed in the Office of the Clerk of the Board of Legislators and open to the public. Written Committee minutes and agendas will be posted to Google Drive for the Legislators and be available on the St. Lawrence County website for the public.

K. Committee Procedures

1. Committees shall meet in accordance with the 2020 Meetings Schedule. Regular Committee Meetings shall begin at 5:30 p.m. When the Chair of a Committee calls special meetings, it shall be the intent of this Board that public announcement thereof will be done as soon as possible.
2. County Departments must submit any resolution for Committee consideration with the Clerk of the Board by the submission deadline as indicated on the 2020 Meeting Schedule.
3. Rules for Legislators wishing to submit a resolution for committee consideration:
 - a. If the resolution is to be in the committee packet, then it must be submitted by the submission deadline, or
 - b. If the resolution is to be on a revised committee agenda, then it must be received by close of business the Friday before the regular committee meeting, or
 - c. If during discussion of any agenda item then by motion with or without a copy of the resolution, or

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- d. If under old/new business, then by motion with or without a copy of the resolution.
4. Within three days of its introduction, any and every resolution, which has not been acted upon by the Board shall be referred by the Chair to the appropriate committee.
5. Every resolution referred to any committee shall be placed on the regular agenda of that committee in chronological order of receipt in committee.
6. Within six weeks of its referral to committee, every resolution shall be reported back to the Board of Legislators with the committee's recommendation either favorable or unfavorable, and with minority reports, if any.
7. When any resolution is being considered by a committee, its proponent or any other legislator may come before the Committee and speak for or against the resolution. Any member of the public wishing to address the Committee on an agenda item may, upon nomination by a Legislator and recognition by the Chair, speak for or against the measure. The Committee may set a time limit of not more than five minutes on how long each individual may speak.
8. A member of the public who wishes to be on the agenda shall contact the Board Office, by submission date, eleven (11) days in advance of a committee meeting, and request to be put on the agenda. The Board of Legislators' Office will discuss the matter to be put on the agenda with the Chair of the Committee, and at the Chair's discretion, may or may not add the matter to the agenda for the next committee meeting, or a future committee meeting.
9. All presentations to Committees, which are unrelated to resolutions on the agenda, will be limited to a ten-minute presentation and a ten-minute question session.
10. In accordance with County Law Article 4, Section 154, committees have no power to do anything by which the County may become obligated and all of their actions must be reported to and sanctioned by the Board.

ARTICLE VIII
Limitations and Amendment

- A. Notwithstanding any provisions herein contained, any decision of any committee or Chair thereof, or of the Chair of the Board of Legislators, may be overruled by a majority vote of the Legislature.
- B. These rules may be suspended by a two-thirds vote of the total membership of the Legislature at any meeting of the Legislature upon the following conditions:
 1. The Legislator requesting the Suspension of the Rules shall provide an explanation of the necessity for the Suspension of the Rules.

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2. A copy of the resolution to be offered under Suspension of the Rules shall be on the desk of each Legislator at the beginning of the meeting or placed there before a vote is taken.
- C. These rules may be rescinded or changed by a majority vote of the total membership of the Board of Legislators at any meeting of the Board of Legislators, provided each member has had ten days written notice of the proposed change.
- D. Questions of Order and procedure not governed by these rules, or the laws of the State of New York, shall be decided according to Robert's Rules of Order Revised. The Legislature shall provide a desk copy of a current edition of Robert's Rules of Order Revised for each member.
- E. For purposes of a reconsideration vote, the next monthly meeting is considered to be the "next succeeding day" to our previous session. (rf. Roberts Rules of Order Revised, Section 36, page 156).
- F. A Legislator will be permitted to abstain from voting if he/she declares a conflict of interest.
- G. At each meeting of the Board, the roll call votes will be on a rotation basis with the first roll call of the year starting with District One. Thereafter, the first roll call of each Board Meeting shall start with the next person in the rotation as determined by the rotation of the Roll Call Vote Program.

ATTACHMENT A
St. Lawrence County Board of Legislators 2020 Meetings Schedule
 January – December

DATE	MEETING/HOLIDAY	SUBMISSION DATE	PRE-COMM DATE	DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE
January 2	Organizational Meeting			July 6	Board Meeting		
6	Operations / Services	12/26	1/2	13	Services / Operations	7/2	7/8
13	Finance	1/2	1/8	20	Open		
20	Martin Luther King, Jr.			27	Finance	7/16	7/22
27	Open / NYSAC			August 3	Board Meeting		
February 3	Board Meeting			10	Operations / Services	7/30	8/5
10	Services / Operations	1/30	2/5	17	Open		
17	President's Day			24	Finance	8/13	8/19
24	Finance	2/13	2/19	31	Open		
March 2	Board Meeting			September 7	Labor Day		
9	Operations	2/27	3/4	14	Board Meeting		
16	Services	3/5	3/11	21	Services / Operations	9/10	9/16
23	Open			28	Finance (NYSAC)	9/17	9/23
30	Finance	3/19	3/25	October 5	Board Meeting – Tentative Budget		
April 6	Board Meeting			12	Columbus Day		
13	Open			19	Operations / Services	10/8	10/14
20	Operations / Services	4/9	4/15	26	Finance	10/15	10/21
27	Finance	4/16	4/22	November 2	Board Meeting – Longevity Ceremony		
May 4	Board Meeting			9	Operations	10/29	11/4
11	Services / Operations	4/30	5/6	16	Services	11/5	11/12 (Thurs)
18	Finance	5/7	5/13	23	Finance	11/12	11/18
25	Memorial Day			30	Open		
June 1	Board Meeting			December 7	Board Meeting – Memorial Ceremony		
8	Open			14	Services / Operations	12/3	12/9
15	Operations / Services	6/4	6/10	21	Finance	12/10	12/16
22	Open			28	Open		
29	Finance	6/18	6/24				

Please Note: The deadline for submission date is close of business on the submission date. Pre-Committee Review will tentatively begin at 9:15 a.m.

RESOLUTION NO. 2-2020

MODIFYING THE 2020 BUDGET FOR COMMUNITY SERVICES FOR THE STOP DWI PROGRAM TO ACCEPT INCREASED FUNDING FROM THE STATE OF NEW YORK GOVERNOR’S TRAFFIC SAFETY COMMITTEE

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the Community Services STOP DWI Program has been awarded an increase, in the amount of \$4,700, through the Governor’s Traffic Safety Committee (contract period of October 1, 2019 to September 30, 2020), and

WHEREAS, the STOP DWI Crackdown Funds provides funding that will cover costs related to increased impaired driving saturation patrols during State specified holidays,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for Community Services for the STOP DWI Program to accept increased funding from the State of New York Governor’s Traffic Safety Committee, as follows:

INCREASE APPROPRIATIONS:

A7133154 43007 GTSC	GTSC Fees	\$4,700
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INCREASE REVENUE:

A7133895 56000 GTSC	S/A GTSC	\$4,700
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Mr. Sheridan moved to adopt Resolution No. 2-2020, seconded by Mr. Forsythe, Ms. Terminelli, and Ms. Curran, and carried unanimously by a roll call vote with fifteen (15) yes votes.

RESOLUTION NO. 3-2020

AUTHORIZING THE CHAIR TO SIGN THE STOP DWI 2020 PLAN FOR THE NEW YORK STATE GOVERNOR’S TRAFFIC SAFETY COMMITTEE

By Mr. Sheridan, Chair, Service Committee

WHEREAS, Vehicle and Traffic Law §1197 requires the Chair of the Board of Legislators to approve the STOP DWI 2020 Plan which has been submitted to the New York State Governor’s Traffic Safety Committee, and

WHEREAS, the STOP DWI Plan was requested by the Governor’s Traffic Safety Committee for the time period of January 1, 2020 through December 31, 2020, and

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WHEREAS, the STOP DWI Program budget was approved by the Board of Legislators on November 4, 2019,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the STOP-DWI 2020 Plan for the New York State Governor's Traffic Safety Committee, and any other documents necessary to carry out the terms of the program, upon approval of the County Attorney.

Mr. Sheridan moved to adopt Resolution No. 3-2020, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-9-2019

RESOLUTION NO. 4-2020

MODIFYING THE 2019 BUDGET FOR COMMUNITY SERVICES FOR FUNDING RECEIVED FROM OFFICE OF MENTAL HEALTH FOR PASS THROUGH FUNDING TO APPROVED AGENCIES

By Mr. Sheridan, Chair, Services Committee

WHEREAS, Community Services has received an updated Office of Mental Health (OMH) State Aid letter regarding pass through funding for contract agencies that includes bed stipends and salary enhancement adjustments, and

WHEREAS, this is one hundred percent (100%) pass through funding for contract agencies,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2019 Community Services Budget for funding received from the Office of Mental Health for pass through funding, as follows:

INCREASE APPROPRIATIONS:

A4143224 465CC	A Catholic Charities	\$3,528
A4343224 465CC	A Catholic Charities	852
A4143224 465AR	A ARC Advances	3,799
A4243224 465AR	A ARC Advances	1,040
A4443224 465AR	A ARC Advances	649
A4243224 465AR	A NCTLS Advances	7,416
A4443224 465AR	A NCTLS Advances	6,388
A4143224 465RC	A People Advances	913
A4243224 465AR	A People Advances	835
A4243224 465RO	A Reachout Advances	40,312
A4343224 465RO	A Reachout Advances	9,006

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A4143224 465SS	A Step By Step Advances	636
A4143224 465SS	A Step By Step Advances	7,612
A4243224 465UH	A United Helpers Advances	1,408
A4443224 465UH	A United Helpers Advances	<u>103,763</u>
		\$161,157

DECREASE APPROPRIATIONS:

A4243224 465CC	A Catholic Charities	\$2,355
A4143224 465RO	A Reachout Advances	925
A4143224 465SS	A Step By Step Advances	<u>1202</u>
		\$4,482

INCREASE REVENUE:

A4134905 56000	A SA CSS Mental Health	\$7,951
A4234905 56000	A SA CR Other Mental Health	20,454
A4334905 56000	A SA CPP Other Mental Health	16,618
A4434905 56000	A SA OFS Other Mental Health	<u>111,652</u>
		\$156,675

Mr. Acres moved to adopt Resolution No. 4-2020, seconded by Mr. Forsythe and Ms. Curran, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Services Committee: 12-9-2019

RESOLUTION NO. 5-2020

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE FAMILY COUNSELING CENTER OF GLOVERSVILLE, NEW YORK, FOR MENTAL HEALTH AND CHEMICAL DEPENDENCY SERVICES

By Mr. Sheridan, Chair, Services Committee

WHEREAS, Community Services is required to provide mental health and chemical dependency services to individuals with mental illness and/or substance and alcohol abuse problems, and

WHEREAS, Community Services is experiencing unprecedented difficulty providing continuity of care for these individuals due to a regional workforce shortage, and

WHEREAS, Community Services is responsible for providing continuity of care for those individuals admitted to the Mental Health and Chemical Dependency Clinics for the delivery of services in accordance with the rules and regulations made by and established by the Commissioners of OMH, OASAS, and DOH, respectively, and

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WHEREAS, the needs of the Department can best be met by entering into an agreement with The Family Counseling Center of Gloversville, New York, and

WHEREAS, The Family Counseling Center of Gloversville, New York, has Medical Prescribers who could provide Medication Assisted Treatment (MAT) and psychiatric medication management via tele-practice to clients of the Community Services Department (A1142504 43007 and A1342504 43007), and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with The Family Counseling Center of Gloversville, New York, for mental health and chemical dependency services, upon approval of the County Attorney.

Mr. Sheridan moved to adopt Resolution No. 5-2020, seconded by Mr. Perkins and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-9-2019

RESOLUTION NO. 6-2020

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH MVP HEALTH SOLUTIONS IPA, INC. FOR BEHAVIORAL HEALTH PROVIDER SERVICES

By Mr. Sheridan, Chair, Services Committee

WHEREAS, MVP Health Solutions IPA, Inc. (MVP) of Schenectady, New York, has as its primary objective to arrange for and facilitate the provision of and delivery of covered services to members through its contractual arrangements with its participating providers, and

WHEREAS, St. Lawrence County Community Services wants to participate in the provider network of MVP and agrees to provide covered services (A1116315 55000, A1316315 55000, and A3116205 55000) under the terms and conditions set forth and subject to the Service Agreement of MVP, and

WHEREAS, MVP and Community Services would like to preserve and enhance the well-being of clients,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with MVP Health Solutions, IPA, Inc., for behavioral health provider services, upon approval of the County Attorney.

Mr. Sheridan moved to adopt Resolution No. 6-2020, seconded by Ms. Terminelli and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Services Committee: 12-9-2019

RESOLUTION NO. 7-2020

APPROVAL OF BAD DEBT WRITE OFFS FOR COMMUNITY SERVICES

By Mr. Sheridan, Chair, Services Committee

WHEREAS, in 2002, a reserve account for bad debts was established, and

WHEREAS, in 2018, the reserve account for bad debts was increased to \$972,033, and

WHEREAS, the 2016 and prior bad debt accounts were \$382,192 for Mental Health, \$154,290 for Canton Chemical Dependency, \$126,556 for Ogdensburg Chemical Dependency, \$57,908 for Gouverneur Chemical Dependency, \$132,702 for Massena Chemical Dependency and \$112,966 for ECS,

WHEREAS, the requested bad debt write off captures from 2016 and back as far as amounts appear, and represent breakdown to \$484,780 Medicaid, \$23,193 Managed Medicaid, \$4,260 Managed Care, \$38,578 Private Insurance and \$415,803 Client Responsibility,

WHEREAS, collections efforts are still continuing,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves bad debt write offs for Community Services, as follows:

DECREASE CONTRA ASSET ACCOUNT:

01TG0389 501A0	A Allowance for Receivables	\$966,614
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DECREASE ASSET ACCOUNT:

01TG0380 501A0	A Accounts Receivable	\$966,614
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Mr. Sheridan moved to adopt Resolution No. 7-2020, seconded by Ms. Curran, and carried unanimously by a roll call vote with eleven (11) yes votes, and four (4) no votes (Lightfoot, Acres, Haggard, and Curran).

January 2, 2020

Services Committee: 12-9-2019

RESOLUTION NO. 8-2020

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE CHILDREN'S HOME OF JEFFERSON COUNTY FOR THE OASAS BEHAVIOURAL HEALTH CARE COLLABORATIVE INNOVATION GRANT

By Mr. Sheridan, Chair, Services Committee

WHEREAS, The Tug Hill Seaway Valley Region Behavioural Health Care Collaborative (BHCC) is a partnership of network and affiliate OMH, OASAS, and HCBS providers, throughout Jefferson, St. Lawrence, and Lewis Counties, working together towards achieving the milestones of the Behavioural Health Value-based Payment (VBP) Readiness Program, and

WHEREAS, the BHCC received notice of award for the OASAS BHCC Innovation Grant on October 4, 2019, and

WHEREAS, as part of the awarded grant application and program budget, St. Lawrence County Community Services will provide two (2) participants for the Innovation Grant Change Team to include participation in and execution of change team deliverables to include the areas of organization, data analytics and quality oversight, and

WHEREAS, through the Statement of Work, Community Services will provide staffing and support for the Innovation Change Team for the required grant deliverables in these three areas, and

WHEREAS, the Canton and Ogdensburg Chemical Dependency Clinics will each receive \$20,000 (A114865 57000 & A1344865 57000) from the BHCC Grant to offset the cost of staff participation and related expenses, and

WHEREAS, it is the best interest St. Lawrence County to enter into this Statement of Work agreement, thereby allowing Community Services to be compensated for the time and expense associated with the execution of this grant funded initiative,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Statement of Work Agreement with the Children's Home of Jefferson County for Behavioural Health Care Collaborative Innovation Grant, upon approval of the County Attorney.

Mr. Sheridan moved to adopt Resolution No. 8-2020, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Services Committee: 12-9-2019

RESOLUTION NO. 9-2020

**MODIFYING THE 2019 BUDGET FOR SOCIAL SERVICES FOR CHILD CARE,
GENERAL SERVICES, AND HEAP, MEDICAL, SERVICES, AND TRAINING
ADMINISTRATION**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, due to higher than anticipated costs in Child Care, General Services, HEAP Administration, Medical Administration, Services Administration, and Training Administration and lower than anticipated costs in Safety Net it is necessary to modify the 2019 Social Services Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2019 Budget for Social Services for Child Care, General Services, and HEAP, Medical, Services, and Training Administration, as follows:

INCREASE APPROPRIATIONS:

DAH60104 42402 HEAP	D HEAP I/D Postage	\$2,600
DAM60104 43007	D MAEL Other Fees	53,192
DAT60104 41102	D TRNG Educational Workshops	600
DAT60104 44102	D TRNG Gasoline & Oil	700
DAT60104 44500	D TRNG Other Travel	6,734
DAT60104 499TF	D TRNG Local Share Training Fee	4,000
DAS60104 42101	D SG Copying Equip	4,000
DAS60104 421FL	D SG Fleet Lease	1,200
DAS60104 42402	D SG I/D Postage	3,000
DAS60104 43001	D SG Witness Fees	6,000
DAS60104 430KG IVE	D KG Legal Services Title IV K	2,500
DAS60104 430SF	D SG Sheriff Fees	46,000
DAS60104 44000	D SG I/D Automotive Expenses	2,500
DAS60104 44001	D SG Automotive Supplies	500
DAS60104 44100	D SG I/D Fuel Charges	2,500
DAS60104 445CR	D SG Client Reimbursement Travel	2,000
DAS60104 445VD	D SG Volunteer Driver Travel	13,000
DAS60104 46500	D SG Other Payments	15,500
DSC61094 465CL CCEA	D EAF Clothing Allowance	5,000
DSC61094 465IB CCEA	D EAF Institutional Board	126,460
DSC61094 465PS	D EAF Preventive Services	5,000
DSC61094 465RC CCEA	D EAF Respite Care	5,000
DSG60704 445VD	D Parenting Transportation	55,000
DSG60704 46500 DVIO	D Domestic Violence Indirects	18,281
DSG60704 46500 RTA	Title XX RTA	<u>1,000</u>

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\$382,267

DECREASE APPROPRIATIONS:

DAT60104 44100	D TRNG I/D Fuel Charges	\$5,200
DAA60104 44500	D ADM Other Travel	1,134
DMM61024 465000	D Medical Management Information	1,000
DPS61404 46100	D HR Directs	275,000
DPS61404 46500	D HR Indirects	75,000
DSC61194 46500 ADAD	D ADCFC Adoption Subsidies	25,000
DSC61194 46500 CCAD	D CC Adoption Subsidies	10,000
DSC61194 465BC CC	D CC Board & Care	3,000
DSC61194 465IB ADFC	D ADCFC Institutional Board	16,500
DSC61194 465IS ADFC	D ADFC Institutions	3,000
DSC61194 465KG ADFC	D ADCFC Kingap Board and Care	<u>3,000</u>
		\$417,834

DECREASE REVENUE:

DPS36405 56000	D SA Safety Net	\$101,500
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INCREASE REVENUE:

DAH46105 57000 HEAP	D FA HEAP Admin	\$2,600
DA046105 57000	D FA General Administration	26,596
DA036105 56000	D SA General Administration	26,596
DSG36705 56000	D SA Services for Recipients	9,141
DSG36705 56000 RTA	Title XX RTA	<u>1,000</u>
		\$65,933

Mr. Sheridan moved to adopt Resolution No. 9-2020, seconded by Mr. Haggard, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Services Committee: 12-9-2019

RESOLUTION NO. 10-2020

AUTHORIZING THE CHAIR TO SIGN A SITE USE AGREEMENT BETWEEN PUBLIC HEALTH AND THE CORNELL COOPERATIVE EXTENSION ASSOCIATION OF ST. LAWRENCE COUNTY FOR RABIES CLINICS

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the Public Health Department is responsible for holding a minimum of one rabies clinic quarterly within St. Lawrence County and has received a special grant from the New York State Department of Agriculture & Markets to do so, and

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WHEREAS, due to the continuing problem with rabies in St. Lawrence County and its surrounding neighbors, this grant was awarded to provide reimbursement for low-cost rabies animal vaccination clinics to underserved areas in the County, and

WHEREAS, the clinics provide rabies vaccination to animals to aide in the prevention of the spread of rabies, and

WHEREAS, at times, the Public Health Department requires the use of an alternate, centrally-located accessible site to hold its rabies clinics, and

WHEREAS, Cornell Cooperative Extension Association of St. Lawrence County has offered its facility for the quarterly rabies clinics,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Site Use Agreement between the Public Health and the Cornell Cooperative Extension Association of St. Lawrence County for rabies clinics, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED the Chair is authorized to sign this contract on an annual basis as long as there are no changes to the terms and conditions of the contract, and upon the approval of the County Attorney.

Mr. Sheridan moved to adopt Resolution No. 10-2020, seconded by Mr. Acres and Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-9-2019

RESOLUTION NO. 11-2020

AUTHORIZING THE CHAIR TO SIGN A SITE USE AGREEMENT WITH THE ST. LAWRENCE CENTRE MALL, MASSENA, NY, FOR RABIES CLINICS

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the Public Health Department is responsible for holding a minimum of one rabies clinic quarterly within St. Lawrence County and has received a special grant from the New York State Department of Agriculture & Markets to do so, and

WHEREAS, due to the continuing problem with rabies in St. Lawrence County and its surrounding neighbors, this grant was awarded to provide reimbursement for low-cost rabies animal vaccination clinics to underserved areas in the County, and

WHEREAS, the clinics provide rabies vaccination to animals to aide in the prevention of the spread of rabies, and

January 2, 2020

WHEREAS, the Public Health Department at times requires the use of an alternate, centrally-located accessible site to hold its rabies clinics for the St. Lawrence County community, and

WHEREAS, St. Lawrence Centre Mall, Massena, NY, has offered its facility for the quarterly rabies clinics,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Site Use Agreement with the St. Lawrence Centre Mall, Massena, NY, for rabies clinics, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED the Chair is authorized to sign this contract on an annual basis as long as there are no changes to the terms and conditions of the contract, and upon the approval of the County Attorney.

Mr. Sheridan moved to adopt Resolution No. 11-2020, seconded by Ms. Terminelli, Ms. Curran, Mr. Perkins and Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-9-2019

RESOLUTION NO. 12-2020

AUTHORIZING THE PUBLIC HEALTH DEPARTMENT TO ACCEPT PERFORMANCE INCENTIVE ACHIEVEMENT AWARD FUNDS

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the Department of Public Health has received a Performance Incentive Achievement Award from the New York State Department of Health in the amount of \$41,914 (PP034015 56000), and

WHEREAS, the 2019 achievement award focused on two programs with the Bureau of Immunization: Perinatal Hepatitis B Prevention Program (PHBPP) and the Assessment, Feedback, Incentive and eXchange (AFIX) Program, and the goal of the program is to improve reporting that is important to overall program performance and outcomes, and

WHEREAS, the level of performance by St. Lawrence County exceeded expectations by achieving a perfect score (100%), and

WHEREAS, this achievement award must be used to support costs associated with Article 6 eligible services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Public Health Department to accept Performance Incentive Achievement Award Funds.

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Mr. Sheridan moved to adopt Resolution No. 12-2020, seconded by Ms. Arquiatt, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-9-2019

RESOLUTION NO. 13-2020

MODIFYING THE 2019 BUDGET FOR THE OFFICE OF EMERGENCY SERVICES FOR THE FY18 PSAP GRANT

By Mr. Denesha, Chair, Operations Committee

WHEREAS, Resolution No. 344-2018 accepted a FY18 PSAP Grant from the New York State Division of Homeland Security in the amount of \$200,279 with a contract period of January 1, 2019 to December 31, 2019, and

WHEREAS, the resolution also established two accounts: equipment and contractual for all the grant expenditures, and

WHEREAS, the equipment expenditures have increased to an amount greater than anticipated for 2019,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2019 Budget for the Office of Emergency Services for the FY18 PSAP Grant, as follows:

DECREASE APPROPRIATIONS:

X2Z36404 43007 PSAP X PSAP Other Fees & Services \$13,100

INCREASE APPROPRIATIONS:

X2Z36402 25000 PSAP X PSAP Technical Equipment \$13,100

Mr. Denesha moved to adopt Resolution No. 13-2020, seconded by Ms. Curran and Mr. Perkins, and carried unanimously by a roll call vote with fifteen (15) yes votes.

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Operations Committee: 12-9-2019

RESOLUTION NO. 14-2020

**AUTHORIZING THE CHAIR TO SIGN AN AMENDED CONTRACT WITH
THE ARC OF JEFFERSON-ST. LAWRENCE FOR THE OPERATION OF
THE PUBLIC TRANSIT SYSTEM**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, The Arc of Jefferson-St. Lawrence has served as the operator of the public transit system for St. Lawrence County since May 2013 in accordance with New York State Department of Transportation and Federal Transit Authority Regulations, and

WHEREAS, the transit system is projected to reach more than 61,000 trips and 732,000 miles driven which exceed the original projections for 2019, and

WHEREAS, the cost to operate the bus system based on the higher number of passengers and miles driven will be \$1,005,000, which is eligible for reimbursement through the Department of State Transportation Operation Assistance (STOA) Program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an amended contract with The Arc of Jefferson-St. Lawrence for the operation of the Public Transit System, upon approval of the County Attorney.

Mr. Denesha moved to adopt Resolution No. 14-2020, seconded by Mr. Acres, Mr. Forsythe, and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-9-2019

RESOLUTION NO. 15-2020

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK
STATE OFFICE OF INDIGENT LEGAL SERVICES TO ACCEPT THE UPSTATE
QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT
FOR 2017 THROUGH 2020**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, the New York State Office of Indigent Legal Services has made a practice of providing competitive grant opportunities associated with the Upstate Quality Improvement and Caseload Reduction, and

WHEREAS, the purpose for applying for the Quality Improvement and Caseload

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Reduction Grant was to reduce the caseload burden indigent defense in St. Lawrence County, and

WHEREAS, the extraordinary number of indigent defense cases in conjunction with the number of courts in St. Lawrence County, places the Office of the Public Defender in jeopardy of being able to provide even the most basic representation to its current clientele without additional staff, and

WHEREAS, in 2016, the New York State Office of Indigent Legal Services announced its intention to request proposals for a second round of funding associated with the Upstate Quality Improvement and Caseload Reduction, and

WHEREAS, the Office of the Public Defender applied for and was awarded a total of \$300,000 over three years (July 1, 2017 through June 30, 2020) to provide continued funding for an Assistant Public Defender Position in the Office of the Public Defender to support the burgeoning caseload, and

WHEREAS, the continued efforts of the Public Defender and county staff to find new sources of revenue to support mandated efforts is as important as maintaining existing revenue sources that have now become competitive,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Office of Indigent Legal Services to accept the Upstate Quality Improvement and Caseload Reduction Grant for \$300,000, from July 1, 2017 through June 30, 2020, upon approval of the County Attorney.

Mr. Denesha moved to adopt Resolution No. 15-2020, seconded by Ms. Curran, Ms. Terminelli, and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) abstained (Haggard).

Operations Committee: 12-9-2019

RESOLUTION NO. 16-2020

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE PROVISION OF INDIGENT LEGAL SERVICES FUNDS FOR JANUARY 1, 2016 – DECEMBER 31, 2018

By Mr. Denesha, Chair, Operations Committee

WHEREAS, Resolution No. 53-2012 provided explanation for the transition process and authorized the rollover of funds until expended for the Indigent Legal Services Funds, and

WHEREAS, this contract will provide additional funding to St. Lawrence County above what has been received during the course of the five year transition and will continue to provide funding to improve representation for the indigent population in St. Lawrence County,

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NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Office of Indigent Legal Services for the provision of Indigent Legal Services Funds for January 1, 2016 – December 31, 2018, and

BE IT FURTHER RESOLVED that receipt of \$85,218 annually for three years to a total of \$255,654, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that any funds remaining at the end of the year be rolled over to the next year.

Mr. Denesha moved to adopt Resolution No. 16-2020, seconded by Mr. Forsythe and Ms. Curran, and carried by a voice vote with fourteen (14) yes votes, and one (1) abstained (Haggard).

Operations Committee: 12-9-2019

RESOLUTION NO. 17-2020

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE PROVISION OF INDIGENT LEGAL SERVICES FUNDS FOR JANUARY 1, 2017 – DECEMBER 31, 2019

By Mr. Denesha, Chair, Operations Committee

WHEREAS, Resolution No. 53-2012 provided explanation for the transition process and authorized the rollover of funds until expended for the Indigent Legal Services Funds, and

WHEREAS, this contract will provide additional funding to St. Lawrence County above what has been received during the course of the five year transition and will continue to assist with costs associated with representation for the indigent population in St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Office of Indigent Legal Services for the provision of Indigent Legal Services Funds for January 1, 2017 – December 31, 2019, and

BE IT FURTHER RESOLVED receipt of \$85,218 annually for three years to a total of \$255,654, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that any funds remaining at the end of the year be rolled over to the next year until the Grant expires.

Mr. Denesha moved to adopt Resolution No. 17-2020, seconded by Mr. Acres and Ms. Curran, and carried by a voice vote with fourteen (14) yes votes, and one (1) abstained (Haggard).

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Operations Committee: 12-9-2019

RESOLUTION NO. 18-2020

AUTHORIZING THE CHAIR TO ACCEPT THE SECOND COUNSEL AT FIRST APPEARANCE GRANT FOR 2017-2019 AND SIGN A CONTRACT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

By Mr. Denesha, Chair, Operations Committee

WHEREAS, a settlement of a longstanding legal dispute between several counties, several named plaintiffs, and the State of New York resulted in a new mandate recognized as the counsel at first appearance, or *Hurrell-Harring*, service required that Counties operating an indigent defense program provide counsel for indigent defendants at all critical stages of representation, to include arraignment, and

WHEREAS, in 2014 St. Lawrence County was one of the first counties to apply for and receive funding for the creation of one of the first a counsel at first appearance programs, and

WHEREAS, the New York State Office of Indigent Legal Services recognizes the challenges this creates for many counties particularly those with a number of rural courts, and

WHEREAS, in 2017, the New York State Office of Indigent Legal Services issued request for proposals for a second grant associated with counsel at first appearance, and

WHEREAS, the availability of a grant to subsidize efforts toward implementation of a system to provide an attorney at first appearance for the indigent population will assist the Office of the Public Defender, Office of the Conflict Defender, and the Office of Indigent Defense, and

WHEREAS, this grant will be utilized to assist the support functions of the offices that provide indigent defense by providing a Legal Secretary for the Office of the Public Defender, a Keyboard Specialist in the Office of the Conflict Defender as well as assistance to the anticipated cost of the Assigned Counsel Program for the provision of counsel at first appearances for clients, and

WHEREAS, the continued efforts of the Public Defender and county staff to find new sources of revenue in these challenges times is critical to the provision of these services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Office of Indigent Legal Services for Second Counsel at First Appearance for 2017-2019 and sign a contract with the New York State Office of Indigent Legal Services, upon approval of the County Attorney.

Mr. Denesha moved to adopt Resolution No. 18-2020, seconded by Mr. Acres and Ms. Curran,

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and carried by a voice vote with fourteen (14) yes votes, and one (1) abstained (Haggard).

Finance Committee: 12-16-2019

RESOLUTION NO. 19-2020

RESCINDING RESOLUTION 398-2019, “AUTHORIZING THE CHAIR TO SIGN A ONE YEAR CONTRACT EXTENSION WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE SNOW AND ICE CONTROL AGREEMENT ON STATE HIGHWAYS” AND AUTHORIZING THE CHAIR TO SIGN A 2019-2024 MUNICIPAL STATE AGREEMENT FOR CONTROL OF SNOW AND ICE ON STATE HIGHWAYS

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 398-2019 authorized the Chair to sign a one year contract extension (Contract No. D210577) (HS023025 55000) with New York State Department of Transportation (NYS DOT) entitled “Snow and Ice Agreement” and with certain municipalities as subcontractors (HS051444 465CO), and

WHEREAS, the term of the Agreement was for a period of three years commencing July 1, 1982, and the said Agreement provides that the parties may at the end of each year of the term of the Agreement extend such term for an additional year, and

WHEREAS, the NYS DOT has revised the Municipal-State Agreement for Control of Snow and Ice on State Highways, commencing July 1, 2019 and ending June 30, 2024, and

WHEREAS, the 2019-2024 Agreement does not change the responsibilities of the County and subcontracting municipalities or the method of reimbursement from the previous Agreement, and

WHEREAS, Resolution No. 398-2019 is not applicable to the current Agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators rescinds Resolution 398-2019, “Authorizing the Chair to sign a one year contract extension with the New York State Department of Transportation for the Snow and Ice Control Agreement on State Highways” and authorized the Chair to sign a 2019-2024 Municipal State Agreement for control of Snow and Ice on State Highways, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Chair is authorized to sign agreement with the municipalities that perform the work as subcontractors of St. Lawrence County for the control of snow and ice, upon approval of the County Attorney.

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Mr. Acres moved to adopt Resolution No. 19-2020, seconded by Mr. Haggard, Mr. Denesha, Ms. Curran, and Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 20-2020

USE OF COUNTY-OWNED MACHINERY

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Superintendent of Highways recommends that the Board of Legislators permit the use of County-owned machinery, tools, equipment and personnel by any terms as provided for in Section 133-A of the Highway Law, when it is for the public interest,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the use of any county-owned street or highway machinery, tools or equipment, by New York State, any municipal corporation, political subdivision, district, district corporation or school district located within the State, when recommended, by the County Superintendent of Highways.

Mr. Acres moved to adopt Resolution No. 20-2020, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 21-2020

CORRECTING AND REFUNDING ERRONEOUS TAXES

By Mr. Acres, Chair, Finance Committee

WHEREAS, Chapter 515 of the Laws of 1997 provides a local option for erroneously levied taxes in the amount of \$2,500 or less to be corrected or refunded upon application according to Section 554 and 556, respectively, of the Real Property Tax Law upon recommendation of the County Director of Real Property Tax Services and approval of the Chief Fiscal Officer of the County, and

WHEREAS, the County Treasurer and the Director of Real Property Tax Services recommend that this option be adopted in order to make these corrections and/or refunds to the taxpayer erroneously assessed in a more timely and efficient fashion,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopt the provisions set forth in Chapter 515 of the Laws of 1997 allowing the County Treasurer to correct tax bills or issue a check for the refund where taxes have been paid upon the recommendation of the

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Director of Real Property Tax Services and the approval of the Chief Fiscal Officer for the calendar year 2020, and

BE IT FURTHER RESOLVED that on or before the 15th day of each month, the Real Property Director shall submit a report to the County Board of Legislators of the corrections or refunds processed by the Treasurer during the preceding month indicating the name of each recipient, the location of the property and the amount of the correction or refund.

Mr. Acres moved to adopt Resolution No. 21-2020, seconded by Ms. Curran and Mr. Haggard, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 22-2020

**AUTHORIZATION OF PETTY CASH ACCOUNTS
AND DEPARTMENTAL CASH DRAWERS**

By Mr. Acres, Chair, Finance Committee

WHEREAS, several County Departments utilize petty cash accounts and/or cash drawers in their daily operations,

NOW, THEREFORE, BE IT RESOLVED that the following petty cash accounts and departmental cash drawers are established:

Petty Cash Accounts		Departmental Cash Drawers	
Public Health	\$ 250	Sheriff Civil Department	\$ 100
Probation	\$ 400	Mental Health	\$ 100
Sheriff	\$ 1,500	Chemical Dependency, Ogdensburg	\$ 50
Social Services	\$ 1,700	Chemical Dependency, Canton	\$ 100
Highway	\$ 150	Treasurer	\$ 250
Community Services	\$ 250	County Clerk	\$ 410
Community Services, CCSI	\$ 200	County Clerk DMV, Canton	\$ 600
		County Clerk DMV, Massena	\$ 400
		County Clerk DMV, Ogdensburg	\$ 400
		County Clerk DMV, Gouverneur	\$ 300
		Real Property	\$ 100
		Solid Waste Transfer, Ogdensburg	\$ 450
		Solid Waste Transfer, Massena	\$ 450
		Solid Waste Transfer, Star Lake	\$ 450
		Solid Waste Transer, Gouverneur	\$ 450
Total	\$ 4,450	Total	\$ 4,610

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BE IT FURTHER RESOLVED that each Department will submit an annual reconciliation of each petty cash account and cash drawer to the Treasurer at the end of each year.

Mr. Acres moved to adopt Resolution No. 22-2020, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 23-2020

**AUTHORIZING BLANKET BOND IN LIEU OF INDIVIDUAL SURETIES
FOR COUNTY OFFICIALS AND EMPLOYEES**

By Mr. Acres, Chair, Finance Committee

WHEREAS, official undertakings are required for certain public officials, and

WHEREAS, the surety on such undertakings may be a fidelity or surety corporation, and

WHEREAS, the reasonable expense of procuring such surety shall be a charge against the State or political subdivision or municipal corporation, respectively, in and which the official or employee is elected, and

WHEREAS, the County of St. Lawrence wishes to provide such a surety for its elected officials and employees as follows:

- A. \$200,000/loss coverage for the Sheriff, the District Attorney, and all other employees required to be bonded;
- B. \$200,000/loss coverage for the County Clerk;
- C. \$900,000/loss coverage for the Treasurer;
- D. \$5,000 deductible on all of the above,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to obtain a blanket bond in lieu of individual sureties in the above amount and not exceeding \$9,000.

Mr. Acres moved to adopt Resolution No. 23-2020, seconded by Mr. Haggard, Mr. Forsythe, and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Finance Committee: 12-16-2019

RESOLUTION NO. 24-2020

BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS

By Mr. Acres, Chair, Finance Committee

NOW, THEREFORE, BE IT RESOLVED that in accordance with County Law and General Municipal Law the following banks be and hereby are designated as depositories for County funds received by the County Treasurer with permitted maximum deposits at any one time listed below:

<u>Depository Name</u>	<u>Maximum</u>
Community Bank N.A.	\$25,000,000
Key Bank N.A.	\$60,000,000
NYCLASS	\$30,000,000
Upstate National Bank	\$2,000,000
NBT	\$2,000,000
Citizens National Bank of Hammond	\$2,000,000
Municipal Investors Service Corporation	\$2,000,000
First Empire Securities	\$2,000,000

BE IT FURTHER RESOLVED that the County Treasurer is authorized to deposit money in accordance with the St. Lawrence County Investment Policy, and this policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of-deposit to day-of-withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution, and

BE IT FURTHER RESOLVED that the total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.

INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment by the County or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the County's investment activities are, in priority order:

- * to conform with all applicable federal, state and other legal requirements;
- * to adequately safeguard principal;

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- * to provide sufficient liquidity to meet all operating requirements;
- * to obtain a reasonable rate of return.
- * to make every effort to invest locally.

III. DELEGATION OF AUTHORITY

The responsibility of the Board of Legislators for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Legislature to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The County Legislature, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount, which can be deposited at each bank.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.

2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe

that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- * Special time deposit accounts
- * Certificates of deposits
- * Obligations of the United States of America
- * Obligations guaranteed by agencies of the United States
- * Obligations of the State of New York
- * Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- * Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- * Through a Deposit Placement Program, certificates of deposit in one or more “banking institutions”, as defined in Banking Law Section 9-r;

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

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1. Directly, including through a repurchase agreement, from an authorized trading partner.

2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Articles 5G and 3A of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.

3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- * All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- * Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- * Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.
- * No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- * The custodian shall be a party other than the trading partner.

Mr. Acres moved to adopt Resolution No. 24-2020, seconded by Ms. Curran, and carried

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unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 25-2020

**MODIFYING THE 2019 BUDGET FOR PUBLIC HEALTH FOR
THE EMERGENCY PREPAREDNESS PROGRAM**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Public Health Department is responsible for expenses associated with the Emergency Preparedness Program, and

WHEREAS, there have been higher than anticipated contractual expenses within the Emergency Preparedness Program, and

WHEREAS, there has been lower than anticipated personnel and benefit expenses within the Emergency Preparedness Program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2019 Budget for Public Health for the Emergency Preparedness Program as follows:

INCREASE APPROPRIATIONS:

PP040104 42000 EP	P EP Office Supplies & Expenses	\$1,750
PP040104 42800 EP	P EP Other Supplies	14,025
PP040104 43007 EP	P EP Other Fees & Services	<u>2,580</u>
		\$18,355

DECREASE APPROPRIATIONS:

PP040101 11000 EP	P EP Direct Service Worker	\$9,360
PP040101 83000 EP	P Social Security	1,200
PP040101 86000 EP	P Hospital & Medical Insurance	5,345
PP040101 81000 EP	P Retirement	<u>2,450</u>
		\$18,355

Mr. Acres moved to adopt Resolution No. 25-2020, seconded by Ms. Curran, and carried unanimously by a roll call vote with fifteen (15) yes votes.

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Finance Committee: 12-16-2019

RESOLUTION NO. 26-2020

AUTHORIZING THE CHAIR TO SIGN CONTRACTS

By Mr. Acres, Chair, Finance Committee

WHEREAS, the following organizations have appropriations in the 2020 St. Lawrence County Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with each of the organizations listed, upon approval of the County Attorney:

<u>ORGANIZATIONS:</u>	<u>ACCOUNT NUMBERS:</u>	<u>AMOUNT:</u>
Alzheimer's Disease & Related Disorders Assoc.	OA067724 43007	Rate Schedule
Canton-Potsdam Hospital (Lifeline)	Various Accounts	\$30 per month per case
Catholic Charities (Incest Offenders)	DAS60104 430CA	38,000
Childcare Coordinating Council of North Co.	Various Accounts	Rate Schedule
Children's Home of Jefferson County (Fostering Futures)	DSC61194 465IL	\$71,000
Claxton-Hepburn Medical Center (Lifeline) (DSS)	Various Accounts	\$30 per month per case
Claxton-Hepburn Medical Center (Lifeline) (OFA)	Various Accounts	\$30 per month per case
Cornell Cooperative Extension (BOL)	B1A87504 46000	197,265
Cornell Cooperative Extension (OFA)	ON067724 430SF	6,000
Cornell Cooperative Extension (PH)	PP040104 465CE	210,952
Mental Health Counseling Services of NNY	Various Accounts	Rate Schedule
DeKalb Development Fund	ON067724 40700	4,140
Dr. Hamed N. Adaime	Various Accounts	Rate Schedule
Family Counseling Services of NNY, Inc.	Various Accounts	Rate Schedule
Gouverneur Community Center, Inc.	ON067724 40700	4,800
SLC CDP Gouv Neigh Center (HEAP Outreach)	DAH60104 430OF HEAP	\$35 per unit
Health Services of Northern New York	OA067724 43007	Rate Schedule
Homemakers of Western NY	OA067724 43007	Rate Schedule
Horizon Information Systems, Inc.	DAA60104 47801	(up to) 1,300
LabCorp	DAC60104 43004	\$41 per unit
Linda Buchanan	ON067724 43007	Rate Schedule
Legal Aid Society of Northeastern NY, Inc.	OA067724 43002	10,000
Massena Meals on Wheels	ON067724 430CA	43,000
Morristown Fire District	ON067724 40700	5,400
Northern Border Counseling Services	Various Accounts	Rate Schedule
Northern Border Counseling Services (employee)	Various Accounts	Rate Schedule
Northern Lights Home Health Care	Various Accounts	Rate Schedule
NYS DOCCS Office	ON067724 45200	2,000
NYSID, Inc.	DAA60104 43006	(up to) 161,000
Peter Ladd, PhD	Various Accounts	Rate Schedule
Renewal House (ServicesNon-Residential)	DPF61094 46500 ADC	(up to) 105,034
Renewal House (Indirects/Residential)	DSG60704 46500 DVIO	(up to) 101,207

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Renewal House (TANF, Non-Residential)	DSG61094 46500 DVIO	(up to) 36,473
Residential Treatment and Detention Centers	Various Accounts	Rate Schedule
Rubenzahl, Knudsen & Assoc. Psych Services	Various Accounts	Rate Schedule
School Districts	Various Accounts	Rate Schedule
SL Child Care Council (Registration Activities)	DSD60554 46500 CCBG	116,487
SL Child Care Council (Legally Exempt)	DSD60554 46500 CCBG	77,685
SLC Chamber of Commerce	B1064104 465CC	190,411
SLC Dept. of Community Services	DAS60104 43007 CCDS	(up to) 160,000
SLC Dept. of Community Services (Empl. Counseling)	DAS60104 45100	Rate Schedule
SLC District Attorney (Investigations)	DAB60104 430FI	(up to) 70,202
SLC Historical Association	B1M75104 46000	15,000
SLC Information Technology	DAA60104 47802	(up to) 156,430
SLC Trails Services Agreement	B1070204 46000	75,600
SLC Soil & Water Conservation District	B1S87304 46000	30,243
SLC Forestry	BF087104 43007	72,000
SL-Lewis BOCES (Parenting Education)	DSG60704 465PE	179,545
Seniors Helping Seniors	OA067724 43007	Rate Schedule
The Arc Jefferson – St. Lawrence	N2B56304 43007	Rate Schedule
Transitional Emp. Advancement Program (TEAP)	Various Accounts	Rate Schedule
Town of Fine	ON067724 40700	4,200
United Helpers (ALP)	Various Accounts	Rate Schedule
United Helpers (OFA)	OA067724 43007	Rate Schedule
Volunteer Transportation Center	OA067724 443VT	35,000
Volunteer Transportation Center	N2B56304 43007	(up to) 286,241
Youth Advocate Programs, Inc./YAP (CORE)	DSC61194 465YA	666,690
YAP (Raise the Age)	Various Accounts	399,926
YAP (Reunification)	DSC61094 465YA PRP	859,962
YAP (YES)	DSC61094 465YA PJDC	387,117

Mr. Acres moved to adopt Resolution No. 26-2020, seconded by Ms. Curran and Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 27-2020

**AMENDING RESOLUTION NO. 36-2018,
"NEWSPAPER DESIGNATION ROTATION SCHEDULE"**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

January 2, 2020

WHEREAS, said section requires that the designation take into consideration two major political parties,

WHEREAS, some of the newspapers approved under the previous schedule are, unfortunately, no longer in circulation, and

WHEREAS, the amended schedule is requested to be five years to provide an opportunity to review the newspapers still in circulation in 2024 and make a determination at that time, and

WHEREAS, to remain competitive newspapers are implementing new technologies and changing the way people access information,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes updating the newspaper designation rotation schedule as follows:

<u>Concurrent Resolutions</u>	<u>Election Notices</u>	<u>Official Canvass</u>
2020: Tribune Press	Tribune Press	Tribune Press
2021: Courier Observer	Courier Observer	Courier Observer
2022: Watertown Daily Times	Watertown Daily Times	Watertown Daily Times
2023: Tribune Press	Tribune Press	Tribine Press
2024: Courier Observer	Courier Observer	Courier Observer

* The above is a rotation schedule of Republican newspapers; it should be understood that in those cases where publication in two (2) newspapers is required, the Watertown Daily Times is to be used as the official publication of the Democratic Party, and

BE IT FURTHER RESOLVED that the type size for all of St. Lawrence County's legal notices will be 6.5-point type.

Mr. Acres moved to adopt Resolution No. 27-2020, seconded by Ms. Curran, Ms. Terminelli, and Mr. Leader, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 28-2020

NEWSPAPER DESIGNATION

By Mr. Acres, Chair, Finance Committee

WHEREAS, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

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WHEREAS, said section requires that the designation take into consideration two major political parties,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby designates the following newspapers for various publication purposes for the year 2020:

LOCAL LAWS AND OTHER MATTERS REQUIRED BY LAW TO BE PUBLISHED

Tribune Press

Watertown Daily Times

Mr. Acres moved to adopt Resolution No. 28-2020, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-16-2019

RESOLUTION NO. 29-2020

MODIFYING THE 2019 BUDGET FOR FUNDING ASSOCIATED WITH THE REVIEW OF A TIME AND ATTENDANCE SYSTEM

By Mr. Acres, Chair, Finance Committee

WHEREAS, the 2019 Capital Reserve included funding for two identified projects, website project and time and attendance system project, and

WHEREAS, no funds have been expended to this point and it is the desire to have continued access to the funds that were appropriated in the 2019 Budget, and

WHEREAS, the website project is underway and the time and attendance system will be addressed in the coming year, and

WHEREAS, the targeted amount remaining is requested to be moved to a capital project account,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2019 budget for funding associated with the review of a Time and Attendance System, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$65,000
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INCREASE APPROPRIATIONS:

T6199509 90600	T IFT GF Transfer to CP	\$65,000
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INCREASE APPROPRIATIONS:

CD616804 43007	C Time and Attendance Project	\$65,000
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INCREASE REVENUE:

T6650319 90100	T IFT CP Transfer from GF	\$65,000
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Mr. Acres moved to adopt Resolution No. 29-2020, seconded by Ms. Curran, and carried unanimously by a roll call vote with fifteen (15) yes votes.

RESOLUTION NO. 30-2020

AUTHORIZING FILLING OF VACANCIES

By Mr. Forsythe, District 2 and Mr. Acres, District 8

WHEREAS, Resolution Nos. 281-2008 and 198-2011 implemented a non-essential hiring freeze and created a thirty day delay of filling positions and implemented emergency measures that provided an exception for positions completely funded by an outside source to be filled, respectively in response to the fiscal challenges faced by the County, and

WHEREAS, Resolution No. 222-2015 that affirmed the 2008 hiring freeze and extended the standard delay for filling vacancies to 60 days, and Resolution No. 226-2015 reinstated the Vacancy Review Committee to be inclusive of Legislators and staff to return recommendations for filling vacancies going forward, and

WHEREAS, Resolution No. 369-2019 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

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<u>Department/Unit:</u>	<u>Title:</u>	<u>Position No.:</u>	<u>Type</u>	<u>Duration</u>	<u>Timeline</u>
Community Services / Mental Health	Behavioral Health Clinician	512400005	FT	Permanent	Immediate
Social Services / Legal	Senior Social Services Attorney	818100001	FT	Permanent	Immediate
Social Services / Child Support	Support Investigator	813000001	FT	Permanent	Immediate
Social Services / Children's Services	Caseworker	815000060	FT	Permanent	Immediate
Sheriff / Civil and Criminal	Deputy	605000049	FT	Permanent	Immediate
Sheriff / Civil	Deputy	605000048	FT	Permanent	Immediate
Emergency Services	Senior EMS Dispatcher	612400004	FT	Permanent	Immediate
District Attorney	Assistant District Attorney	026800013	FT	Permanent	Immediate
Planning	Temporary Office Manager	100000003	FT	Temporary	Immediate
Planning	Planner II	400600003	FT	Permanent	Immediate
Probation	Probation Officer	610000017	FT	Permanent	Immediate
Sheriff / Criminal	Secretary to the Sheriff	600700003	FT	Permanent	Immediate

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Sheriff to abolish Position No. 601000002, Civil Enforcement Officer, in the Sheriff's Office, and

BE IT FURTHER RESOLVED that there will be a six month review of the three positions created to attend to the new discovery laws (Position No. 605000048, Deputy; Position No. 026800013, Assistant District Attorney; and Position No. 612400004, Senior Emergency Dispatcher), and

BE IT FURTHER RESOLVED that Position No. 100000003, Temporary Office Manager, be abolished when the employee returns to their permanent position or when the permanent position becomes filled, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

Mr. Acres moved to adopt Resolution No. 30-2020, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

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COUNTY ADMINISTRATOR'S REPORT:

Ms. Doyle said the website project is moving along and training for departments will be held in January.

The Shared Services Panel will be sent surveys and a meeting will be scheduled.

Ms. Doyle said she would like to schedule two (2) work session for the 2020 Legislative Agenda, and be prepared to hand deliver it to Albany in March.

An email notice was sent to Legislators from the Real Property Tax Director regarding the delay with town and county tax bills. Also the mail room had equipment failure today, but it is scheduled for repair tomorrow, so this may delay delivery of tax bills by a few days.

All vacancies will go to the Finance Committee Meeting this month. The fourth quarter financial update will also be on the agenda.

The total count at the Jail today is 78. Because of bail reform, four people were released due to their charges.

\$10,000 was received for the option associated with the J&L Site.

Mr. Acres asked the Sheriff if jail staff could be reduced because of the low number of inmates. Sheriff Bigwarfe said not at this time, but a review will be done after a full year of the new bail reform.

COMMITTEE REPORTS: There were no Committee Reports.

OLD/NEW BUSINESS:

Mr. Burke said according to an article he read, poverty in St. Lawrence County is above State average with nearly one-third of children in the County living in poverty. County Government is a service agency, and as the Board moves forward a solid base of information should be sought to base decisions on regarding services offered by the County. It is beneficial to know the type of demographics that were outlined in the North Country Now article/report. It discussed how poverty relates to mental health and substance abuse, and he believes services for these are critical. Mr. Burke said there have been some lost opportunities this year with the County towers and space on towers that have not been marketed, and land that is available to be used for solar panels. He said it is time to capitalize on all assets. Also, he has no clear understanding of the complexity of services provided by Social Services, and as services are provided in the future, the most vulnerable should not be lost sight of. He said goals and objectives of the Departments should be clearly marked for the upcoming year.

Mr. Haggard said his caucus met tonight and the one of the goals discussed was to create a leadership structure that ensures transparency for all stakeholders, and particularly for the public the Board serves. A goal was set to create a process for increased accountability of Community

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Services, to increase awareness of the challenges faced by constituents, and to identify the top ideas for 2020 via strategic planning on services. The caucus agreed that in order to move the County forward working in a bipartisan manner is crucial, and he encouraged the Chair to consider putting a member of his caucus in leadership in the spirit of bipartisanship.

Mr. Acres said he agrees that data is needed to make decisions especially on Community Services and the clinics. It will be difficult to explain to constituents of the almost one million dollar loss, particularly \$400,000 not collected from the clients. On a positive note, the number of folks receiving services, such as food stamps, are down and unemployment is down. He said a major priority for him are the roads and bridges in the County that everyone utilizes. He said he takes issue with the statement that there is no clear understanding of Social Services, as he does not know anyone in the County who is a stronger advocate for those in need and for the poor than the County Commissioner of Social Services, Chris Rediehs. He said approximately two-thirds (2/3), if not more, of the twenty five new hires this year have been for the Department of Social Services. There are needs, and there is a serious opioid and methamphetamine problem in the County which results in a large number of children being placed in foster homes. Those are the things he would like to address.

Ms. Arquiett said she would like to clarify Mr. Acres' statement and said the unemployment rate in St. Lawrence County has climbed from last year. It was 4.4% last year and it is up to 4.7% this year.

Mr. Forsythe moved to go to Executive Session at 6:50 p.m. to discuss litigation, reports, personnel, and appointments, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

EXECUTIVE SESSION

Ms. Curran moved to go to Open Session at 7:25 p.m., seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Denesha moved to Reappointment the following individuals to the **Fire Advisory Board (Terms to expire: 2/28/2023)**, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Adrian Bush, 8352 State Highway 56, Norfolk 13667

Bob Crowe, 51 State Street, Canton 13617

Robert E. Kerr, 7 Second Street, Post Office Box 237; Norfolk 13667

Arthur Howie III, Post Office Box 5, Hammond 13646

Donald McCarthy, 605 New York Avenue, Ogdensburg 13669

Christopher Sherwin, Post Office Box 341, 208 Morris Street, Morristown 13664

Jerome Wilson, 30 Sullivan Drive, Canton 13617

Mr. Sheridan moved to appoint the following individual to the **Community Services Mental Health Subcommittee (Term to expire: 12/31/2023)**, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Susan Englert, 1432 Mayfield Drive, Potsdam 13676

Mr. Acres moved to reappointment the following individual to the **Trails Advisory Board (Terms to expire 12/31/2022)**, seconded by Mr. Haggard, Mr. Leader and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Tony Arquiett, 1174 State Highway 37C, Helena, 13649
Timothy Prashaw, 76 Chub Lake Road, Gouverneur 13642
Corey Storrin, 58 Birchwood Drive, Gouverneur 13642

CHAIR'S ANNUAL APPOINTMENTS – Chair Lightfoot made the following annual appointments:

- A. Chair of the Operations Committee – Mr. Denesha
- B. Chair of the Services Committee – Mr. Sheridan
- C. Chair of the Finance Committee – Mr. Acres
- D. Audit Committee – Mr. Fay
- E. Fiscal Stability/Budget Review Committee – Mr. Acres
- F. Board of Trustees for Supreme Court Library – Mr. Haggard
- G. Cornell Cooperative Extension – Mr. Denesha
- H. Gouverneur Fair Board – Mr. Leader
- I. Soil and Water Conservation District Board of Directors – Mr. Acres and Mr. Burke

ADJOURNMENT: Chair Lightfoot adjourned the January 2, 2020, Organizational Board Meeting at 7:27 p.m., as there was no further business.