

**\*\*PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 11.7, IN EFFECT UNTIL JULY 14, 2022, SUSPENSION OF LAW ALLOWS THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE\*\***

**Members Attending:** Ms. Curran, Mr. Acres, Mr. Burke, Mr. Denesha, Mr. Fay, Ms. Fiacco, Mr. Forsythe, Ms. Haggard, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, and Mr. Smithers

**Members Attending via Video:** Mr. Arquiett and Ms. Terminelli

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Ms. Curran called the meeting to order at 5:31 p.m. Mr. Reagen moved to approve the agenda, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

**2. APPROVAL OF MINUTES** – Mr. Forsythe moved to approve the May 9<sup>th</sup> meeting minutes, seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

**3. COMMUNITY DEVELOPMENT PROGRAM ANNUAL UPDATE** – Felicia Neahr, Executive Director

**4. PROBATION – TIM LEPAGE**

A. Proclaiming July 17-23, 2022 as Probation, Parole, and Community Supervision Week (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Ms. Fiacco, and carried unanimously by a voice vote with fifteen (15) yes votes.

**5. SHERIFF – BROOKS BIGWARFE**

A. Modifying the 2022 Budget for the Sheriff’s Office for Implementation of an Additional K9 Team, Equipment, and Training for St. Lawrence County (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes.

**6. EMERGENCY SERVICES – MATT DENNER**

A. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security for a FY2022 Emergency Management Performance Grant (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

**7. PLANNING – JASON PFOTENHAUER**

A. Authorizing the Continuation of Agricultural District 2 and Accepting Modifications to the District (Res) (Info) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Ms. Terminelli left the meeting at 6:08 p.m.

## **8. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS**

A. Authorizing the Chair to Sign Grant Amendments for Early Voting Expansion (EVE) Grant Contract Extension (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

## **9. VACANCY REVIEW COMMITTEE – RUTH DOYLE**

A. Vacancy Review Summary (Info) – Ms. Doyle

B. Sheriff – Sheriff Bigwarfe requested to abolish two (2) part-time Deputies, create and fill one (1) full-time Deputy, Position No. 605000053, and fill a Correctional Officer, Position No. 603000034 in the Sheriff's Office.

C. Probation – Mr. LePage requested to create and fill a Probation Assistant, Position No. 609500002 and create and fill a Probation Assistant, Position No. 609500004, in the Probation Department.

Ms. Terminelli returned to the meeting at 6:55 p.m.

Mr. Lightfoot moved to table this request to the July Operations Committee meeting, seconded by Mr. Sheridan, and carried by a voice vote with nine (9) yes votes, and six (6) no votes.

D. Public Defender – Mr. McGahan requested to fill a Clerk, Position No. 002300056, in the Public Defender's Office.

E. Conflict Defender – Ms. Dona requested to fill an Assistant Conflict Defender, Position No. 021500007, in the Conflict Defender's Office.

## **10. COUNTY ADMINISTRATOR'S REPORT**

Ms. Doyle said a tour of the NYPA Smart Path Project is tentatively scheduled tomorrow afternoon and another is scheduled for Thursday afternoon at 3 p.m.

The Chair of Finance Committee will hold an Audit Committee Meeting regarding unaudited results, and Ms. Doyle will give recommendations for the reserves and fund balance policy at the upcoming Finance Committee Meeting. The County received its bond rating from Standard & Poor's of A+, stable, in regards to the financial outlook of the County.

A meeting of the Buildings and Grounds Committee will be scheduled to get an update on capital projects.

## **11. COMMITTEE REPORTS**

A. Agriculture & Farmland Protection Board – Mr. Denesha

Mr. Lightfoot left the room at 7:19 p.m.

- B. Alternative to Incarceration Board – no report
- C. Board of Trustees for Supreme Court Library – no report
- D. Emergency Medical Services Advisory Board – Ms. Curran
- E. Environmental Management Council – Ms. Terminelli

Mr. Lightfoot returned at 7:28 p.m.

- F. Fire Advisory Board – no report
- G. Intercounty Legislative Committee – no report
- H. Jury Board – no report
- I. Planning Board – Mr. Fay
- J. Broadband Ad Hoc – Ms. Haggard

## **12. OLD/NEW BUSINESS**

Mr. Forsythe asked the status of the County taking over dispatch services for the City of Ogdensburg. Ms. Doyle said the County has been focusing its efforts on the project to update the dispatch center, but talks will continue with the City of Ogdensburg regarding dispatch.

Mr. Acres asked what the balance owed to the County by the City of Ogdensburg was. Ms. Doyle said the current outstanding balance is \$275,520.89. A payment was made on March 23<sup>rd</sup> with another payment scheduled for June 30<sup>th</sup> and the final payment is scheduled for August 18, 2022.

Ms. Haggard made a motion to forward a resolution to full Board entitled, “Declaring June 2022 as Gun Violence Awareness Month in St. Lawrence County,” seconded by Ms. Terminelli.

Mr. Acres moved to table the resolution to the July Operation Committee meeting, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) no vote (Haggard).

Ms. Curran said she would like to propose the County look at creating a County-wide food consortium.

Mr. Smithers moved to go to Executive Session at 8:05 p.m., to discuss, personnel, negotiations, and appointments, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **13. EXECUTIVE SESSION**

Mr. Lightfoot moved to go to Open Session at 8:22 p.m., seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

**14. ADJOURNMENT** – Ms. Curran adjourned the June Operations Meeting at 8:23 p.m., as there was no further business.