

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 11, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

Members Attending: Ms. Curran, Mr. Acres, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, Ms. Haggard, Mr. Lightfoot, Mr. Perkins, Mr. Reagan, Mr. Sheridan, Mr. Smithers, and Ms. Terminelli

Members Attending via Video: Mr. Arquiatt, Mr. Burke, and Ms. Fiacco.

1. CALL TO ORDER AND APPROVAL OF AGENDA – Ms. Curran called the meeting to order at 5:30 p.m. Mr. Forsythe moved to approve the agenda, seconded by Mr. Reagan, and carried unanimously by a voice vote with fifteen (15) yes votes.

2. APPROVAL OF MINUTES – Mr. Perkins moved to approve the March 21, 2022, meeting minutes, seconded Ms. Haggard, and carried unanimously by a voice vote with fifteen (15) yes votes.

3. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS

A. Authorizing the Chair to Sign Contracts Requesting Grant Extensions for Poll Worker Training /Voter Education (Res) – Ms. Haggard moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

4. PLANNING – JASON PFOTENHAUER

A. Determining the Countywide Housing Rehabilitation Program Round #4 (CHRP 4) is a Type II Action under State Environmental Quality Review Act (SEQRA) and not Subject to Environmental Review (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Appointing the Planning Director, Jason C. Pfothauer, as Certifying Officer for Environmental Review for the Community Development Block Grant Award (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Authorizing the Chair to Sign a Sub-Recipient Agreement with the Development Authority of the North Country for Delivery of the Countywide Housing Rehabilitation Program, Round #4 (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

D. Telecommunications Infrastructure (Discussion) – Mr. Pfothauer

5. CONFLICT DEFENDER – AMY DONA

A. Modifying the 2022 Budget for the Conflict Defender’s Office for Computers (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

6. LEGISLATOR RITA CURRAN

A. Proclaiming the Month of May, 2022, as Mental Health Awareness Month in St. Lawrence County (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Ms. Haggard and Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

7. VACANCY REVIEW COMMITTEE – RUTH DOYLE

- A. Vacancy Review Summary (Info) – Ms. Doyle
- B. Probation – Mr. LePage requested to fill a Keyboard Specialist, Position No. 003100067, in Probation
- C. Board of Elections – Ms. Bacon requested to fill an Election Clerk, Position No. 027900002, in the Board of Election.

8. COUNTY ADMINISTRATOR’S REPORT

- A. Executive Order 11, Remote Attendance (Discussion) – Ms. Doyle
- B. Social Services Investigation (Discussion) – Ms. Doyle

Ms. Doyle said COVID-19 supplies have been shared with the Chamber of Commerce, and are available for business there.

She met with the new director of the Children’s Home of Jefferson County last week and learned about changes they are making in their business model.

The roof of the Sheriff’s house will move through the competitive process, and further information will be provided at Finance Committee.

The Hazardous Material Survey for the Public Safety Building is the next step for the renovations and will be brought forward after competitive process.

Mr. Burke asked if there were sufficient checks and balances with the Children’s Home of Jefferson County and their role in foster care in St. Lawrence County. He asked if there is motivation to reuniting families. Ms. Doyle said the Children’s Home of Jefferson County can address these questions when they come to speak with the Board.

Mr. Denesha said many of the home COVID-19 tests have expiration dates of May 20, 2022 and are soon expiring. Ms. Doyle said Public Health has requested guidance if there was an extension to those expiration dates.

9. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board – Mr. Denesha
- B. Alternative to Incarceration Board – no report
- C. Board of Trustees for Supreme Court Library – no report
- D. Emergency Medical Services Advisory Board – Ms. Curran
- E. Environmental Management Council – no report
- F. Fire Advisory Board – no report
- G. Intercounty Legislative Committee – no report
- H. Jury Board – no report
- I. Planning Board – no report

Mr. Lightfoot gave a report of a meeting the City of Ogdensburg Riverfront Property Committee held with the City of Ogdensburg regarding the Shade Roller property. There will be further discussion at Finance Committee.

10. OLD/NEW BUSINESS

A. Approving St. Lawrence County Affirmative Action/Equal Employment/Family Medical Leave Act/American's with Disabilities (AA/EEO/FMLA/ADA) Plan, as Amended (Res) (Info) (*Note: This resolution was tabled at the March Operations Committee and will need a motion to remove it from the table.*) – Mr. Smithers moved to remove this resolution from the Table, second by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Smithers made a motion to substitute an updated affirmative action plan, seconded by Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

Motion carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign an Agreement Establishing the Oswegatchie River Advisory Council (Res) (Info) (*Note: This resolution was tabled at the March Operations Committee and will need a motion to remove it from the table.*) – Mr. Forsythe moved to remove this resolution from the Table, second by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

Motion carried by a voice vote with twelve (12) yes votes, and three (3) no votes (Arquiatt, Perkins, and Denesha).

Mr. Smithers moved to go to Executive Session at 8:07 p.m. to discuss litigation, personnel, negotiations, and appointments, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

11. EXECUTIVE SESSION

Mr. Denesha moved to go to Open Session at 8:33 p.m., seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

12. ADJOURNMENT – Ms. Curran adjourned the April Operations Meeting at 8:33 p.m., as there was no further business.