



**ST. LAWRENCE COUNTY  
OFFICE OF EMERGENCY SERVICES**

**BUREAU OF FIRE  
TRAINING DIVISION**

---

Michael J. LeCuyer, Director

---

## **General Course Guidelines**

- Firefighters and officers should always check the training schedule published at <http://www.co.st-lawrence.ny.us/Departments/EmergencyServices/> for the most up-to-date course information.
- Pre-registration is required for all courses via a standard training course application form that can be downloaded from the FORMS page of <http://www.co.st-lawrence.ny.us/Departments/EmergencyServices/>
- Applications will be accepted only after the formal course announcement(s)/schedule has been published and distributed.
- Candidates who submitted applications but were declined for previously announced courses must submit new applications for any newly announced courses.
- Course hosts have one week after their course is announced to submit applications for their firefighters. Seats will be filled on a first-come/first serve basis after that time. Failure to do so may result in firefighters from the host company being excluded from the course.
- All registered students and designated alternates must attend the first unit of the course or their seat will be forfeited. Contact the instructor if you are unable to attend the first unit.
- St. Lawrence County Emergency Services Policy 2010 – 2 “Unexcused Absences” and associated fees apply to all students who fail to attend the first unit of any course without proper notice.
- Fire departments sending firefighters to any course are expected to provide equipment, manpower and/or apparatus as requested to assist in the course delivery.

---

48 Court Street  
Canton, NY 13617 - 1169

(315) 379-2240 – Fax (315) 379-0681



# ST. LAWRENCE COUNTY OFFICE OF EMERGENCY SERVICES

## BUREAU OF FIRE TRAINING DIVISION

---

Michael J. LeCuyer, Director

---

- FULL COURSES (Maximum registrations have been received)
  - Each registered student and designated alternate will be identified on the respective course roster which can be viewed and downloaded from <http://www.co.st-lawrence.ny.us/Departments/EmergencyServices/> . Generally, you WILL NOT RECEIVE a printed confirmation.
  - ***Do not assume that you are registered to attend the course UNLESS YOUR NAME IS LISTED ON THE RESPECTIVE COURSE ROSTER. If your name is not listed – DO NOT ATTEND.***
  - Designated alternates will be allowed to remain for the course only if confirmed/registered student(s) are absent from the first unit.
- HANDS-ON/LIVE FIRE COURSES:
  - All registered students and designated alternates must bring the completed NYS Chief's Training Authorization Letter to the first unit of any course which includes hands-on and/or live fire evolutions. The form can be downloaded from <http://www.co.st-lawrence.ny.us/Departments/EmergencyServices/> .
- FIREFIGHTER 1 – Course#1S:
  - All registered students and designated alternates must bring the following items to the first unit of the course:
    - Completed and signed NYS OFPC Training Authorization Letter (Form can be downloaded from <http://www.co.st-lawrence.ny.us/Departments/EmergencyServices/> )
    - Complete set of turnout gear (Helmet, hood, coat, pants, boots, gloves)
    - One (1) 15 ft. length of ½" kern mantle rope (no clothes line)

---

48 Court Street  
Canton, NY 13617 - 1169

(315) 379-2240 – Fax (315) 379-0681



# ST. LAWRENCE COUNTY OFFICE OF EMERGENCY SERVICES

## BUREAU OF FIRE TRAINING DIVISION

---

Michael J. LeCuyer, Director

---

- EVOC – Apparatus Operator-Emergency Vehicles – Course#1Y:
  - All firefighters must bring their own fire department apparatus for the driving sessions of the course. They will not be allowed to drive apparatus from the course host. A valid driver's license is required to participate in this course.
  - This course is not a basic apparatus driving/operations course. It is expected that students have sufficient driving experience with the apparatus prior to the start of this course and are authorized by their fire department to operate it during the course. It is recommended that a qualified apparatus operator accompany any student who does not have adequate driver training and experience.

---

48 Court Street  
Canton, NY 13617 - 1169

(315) 379-2240 – Fax (315) 379-0681