

**\*\*PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 11, IN EFFECT UNTIL JANUARY 15, 2022, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE\*\***

The Deputy Clerk called the meeting to order at 6:00 p.m.

County Administrator Doyle said the New York State mask mandate has been extended through February 1, 2022.

The Deputy Clerk asked for nominations for Temporary Chair.

Mr. Sheridan nominated Mr. Acres for Temporary Chair, seconded by Mr. Denesha.

There were no further nominations for Temporary Chair.

Mr. Perkins moved to close the nominations for Temporary Chair, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Acres was elected as Temporary Chair unanimously by a voice vote with fifteen (15) yes votes.

Temporary Chair Acres came to the dais to conduct the next portion of the meeting.

Ms. Curran moved to suspend the rules of procedure to allow attendance to the meeting to be held telephonically, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

**ROLL CALL:** All Legislators were present.

<b>DISTRICT</b>	<b>LEGISLATOR</b>
District 1	James E. Reagen
District 2	David Forsythe
District 3	Joseph Lightfoot
District 4	William J. Sheridan
District 5	Harry A. Smithers
District 6	Larry Denesha
District 7	Rick Perkins
District 8	Kevin Acres
District 9	Daniel Fay
District 10	Margaret I. Haggard
District 11	Suzanne Fiacco
District 12	John Burke
District 13	Tony Arquiett
District 14	Nicole A. Terminelli
District 15	Rita E. Curran

Mr. Denesha led everyone in prayer, followed by the Pledge of Allegiance.

January 3, 2022

Temporary Chair Acres asked for nominations for Chair.

**NOMINATIONS FOR CHAIR:** Mr. Denesha nominated Mr. Sheridan as Chair of the Board of Legislators, seconded by Mr. Perkins.

Mr. Burke nominated Ms. Haggard as Chair of the Board of Legislators, seconded by Ms. Terminelli and Mr. Arquiatt.

Mr. Perkins moved to close the polls, seconded by Ms. Curran and Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Sheridan was elected as Chair of the Board of Legislators by a roll call vote with ten (10) votes for Mr. Sheridan (Reagen, Forsythe, Lightfoot, Sheridan, Smithers, Denesha, Perkins, Acres, Fay, and Curran), and five (5) votes for Ms. Haggard (Haggard, Fiacco, Burke, Arquiatt, and Terminelli).

**COMMENTS BY CHAIR OF THE BOARD OF LEGISLATORS:**

Mr. Sheridan said, "First of all, I would like to thank this Board for the honor of being nominated Chair once again this year. As I said last year at the Organizational Board Meeting, I will try to be fair and to do what is best for all the citizens of St. Lawrence County. My hope is that this year we will continue to focus on maintaining fiscal stability status. It was not long ago that Legislators in the past brought down the fund balance to negative \$3 million dollars, and having to borrow millions of dollars just to make payroll. Thanks to the efforts of this Legislative Board, the Administrative Staff, and employees' efforts, the fund balance is now \$31,000,000, and that is a pretty nice thing to be proud of. It will keep us from sinking in the times that are ahead of us with inflation and so forth on the horizon. I'm also proud to acknowledge that for seven years in a row, we have had no tax rate increase. That is also something to be proud of. I asked Ruth to put together some notable items this afternoon of some of the things we have accomplished: (1) Standard and Poors Bond Rating review upgrade; (2) 2020 Single Audit – no findings for the fourth consecutive year; (3) Decentralized County Departments – Highway Outposts, satellite offices for Social Services, and clinical services in the mobile clinic unit project; (4) Opioid litigation and settlements; (5) Broadband Survey through DANC; (6) Emergency Services Interoperability projects with two more towers in Hammond and Waddington; (7) Eleven environmental properties to clean up and return to the tax rolls; (8) COVID-19 response ongoing with vaccine and booster distributions; (9) a decrease in the property tax for citizens; (10) Continued pattern of not overriding New York State tax cap; (11) Bail reform and discovery legislation implemented; (12) Opioid Treatment Clinic – County to provide treatment to citizens (13) American Rescue Funds public survey and committee appointed to bring recommendations; and (14) Boon investment bond rating upgrade. This is a pretty proud list of items to be talking about tonight of our accomplishments and what we are working on. Thank you, I appreciate your support."

**NOMINATIONS FOR VICE CHAIR:** Mr. Forsythe nominated Mr. Denesha for Vice Chair of the Board of Legislators, seconded by Ms. Curran, Mr. Perkins, and Mr. Acres.

Ms. Fiacco nominated Ms. Terminelli for Vice Chair of the Board of Legislators, seconded by Mr. Burke and Ms. Haggard.

January 3, 2022

Mr. Acres moved to close the polls, seconded by Ms. Curran and Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Denesha was elected as Vice Chair of the Board of Legislators by a roll call vote with nine (9) votes for Mr. Denesha (Reagen, Forsythe, Lightfoot, Sheridan, Smithers, Denesha, Perkins, Acres, and Curran), and six (6) votes for Ms. Terminelli (Fay, Haggard, Fiacco, Burke, Arquiatt, and Terminelli).

**APPROVAL OF AGENDA** – Mr. Acres moved to amend the agenda to include a resolution authorizing the filling of vacancies to presentation of resolution as Item 31, and to add COVID-19 Update, seconded by Ms. Curran, and carried by a voice vote with fifteen (15) yes votes.

**COVID-19 UPDATE** – Jolene Munger and Dr. Williams

**APPROVAL OF MINUTES** – Ms. Curran moved to approve the December 6th and December 20<sup>th</sup> meeting minutes, seconded by Mr. Perkins and carried unanimously by a voice vote with fifteen (15) yes votes.

**COMMUNICATIONS:** The Deputy Clerk read the following Communication:

1. A letter was received from Andrea Montgomery, Director of Office for the Aging, thanking the members of the Board who contributed to the holiday gift drive for older adults. The generous donations were greatly appreciated and will help to improve the quality of life for older adults.

**CITIZEN PARTICIPATION:** Bill Shumway of North Country This Week asked the Board to select North Country This Week as the primary newspaper designation for the County.

Rachel Raven of Gouverneur is with CHILD organization and said for 21 months she has been collecting information from the community on issues with Child Protection Services (CPS). She proposed that CHILD be allowed to speak at a committee meeting.

**PRESENTATION OF RESOLUTIONS:**

Finance Committee: 12-21-2020

RESOLUTION NO. 1-2022

**ADOPTION OF THE RULES OF PROCEDURE**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, each Board must establish its RULES OF PROCEDURE at the Organizational Meeting,

**NOW, THEREFORE, BE IT RESOLVED** that the enclosed St. Lawrence County Board of Legislators RULES OF PROCEDURE as provided in the Organizational Meeting packet and dated January 3, 2022, are hereby adopted, and

January 3, 2022

**BE IT FURTHER RESOLVED** that the Board meeting dates in the attached calendar be set with a start time of 6:00 p.m., and

**BE IT FURTHER RESOLVED** that Committee meeting dates be tentatively set as in the attached calendar and be set with a start time of 5:30 p.m., and a copy of the schedule will be available in the Board Office.

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Mr. Acres moved to adopt Resolution No. 1-2022, seconded by Ms. Curran and Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

January 3, 2022

St. Lawrence County

**BOARD OF LEGISLATORS**

\* \* \*

**RULES OF PROCEDURE**

Adopted January 3, 2022

Resolution No. \_\_\_\_\_

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Note: Page numbers will be entered to match the proceedings.

January 3, 2022

ARTICLE I

**Quorum**

A majority of the duly constituted membership of the Board of Legislators shall constitute a quorum.

ARTICLE II

**Meetings**

- A. The Organizational Meeting shall be called pursuant to Section 151 of the County Law. At such Organizational Meeting, the Board will elect a Temporary Chair, Chair, and a Vice Chair.
- B. The Regular Meetings of the Board of Legislators shall be held as identified in Attachment A, or by resolution during a regular meeting or special meeting, the Legislature may determine a date and time for the next meeting.
- C. Special Meetings shall be held at the call of the Clerk upon direction of the Chair or upon written request signed by a majority of the members of the Legislature.
  - 1. Call to Order
  - 2. Suspension of the Rules, if necessary
  - 3. Roll Call
  - 4. Approval of Agenda
  - 5. Presentation of Resolutions
  - 6. Chair's Appointments
  - 7. Adjournment

ARTICLE III

**Order of Business**

The Order of Business at each session, except as may be set apart for the consideration of matters for which a Special Meeting has been called, shall be as follows:

- 1. Call to Order
- 2. Suspension of the Rules, if necessary
- 3. Roll Call
- 4. Prayer
- 5. Pledge of Allegiance
- 6. Approval of Agenda
- 7. Approval of Previous Meeting Minutes
- 8. Reading of Communications
- 9. Citizen Participation
- 10. Presentation of Resolutions
- 11. County Administrator's Report
- 12. Old/New Business
- 13. Committee Reports
- 14. Executive Session

January 3, 2022

15. Appointments
16. Chair's Appointments
17. Adjournment

#### ARTICLE IV

##### **Members**

- A. All members of the County Board of Legislators shall attend all regular and specially scheduled meetings of the Board of Legislators, all duly called meetings of any special or standing committees of which any of the said Legislators are members, unless they are absent by reason of sickness, or excused by the Chair of the appropriate body.
- B. No member shall speak or debate until he/she has received recognition from the Chair.
- C. No member shall speak a second time to a question, as long as any member desires to speak who has not spoken to the question.

#### ARTICLE V

##### **Non-members**

Citizens may participate before the Board of Legislators in one of the following ways:

- A. During Citizen Participation period, upon recognition by the Chair. The Speaker will state his/her name and is limited to five minutes, or the timeframe to be announced. The total Citizen Participation time period shall not exceed thirty [30] minutes, unless extended at the discretion of the Chair.
- B. During limitations of gathering and/or attendance, Citizen Participation by submitting a text, video, or audio submission to [publiccomment@stlawco.org](mailto:publiccomment@stlawco.org) at least forty-eight (48) hours before the start of the meeting. Participation is subject to community standards and file compatibility.
- C. During the "Presentation of Resolutions" by being granted the floor by the Chair upon request of a Legislator. The citizen may speak on the current agenda item only.

#### ARTICLE VI

##### **Resolutions**

- A. The term "resolution" as herein used, shall mean a formal proposed action in writing, by one or more of the Legislators, and/or a Committee of the Legislature. Upon introduction, the resolution shall be read by the Clerk upon request. The motion for adoption shall be properly seconded immediately, preceding any debate on the main question.
- B. A member sponsoring a resolution shall file with the Clerk of the Legislature a copy of said resolution one week prior to the Regular Meeting, at which it is to be introduced. Copies of the resolution and the entire agenda, shall be sent to each Legislator to arrive no later than three days preceding the Regular Meeting.

January 3, 2022

- C. Any resolution approved by a committee and forwarded to the Board for consideration may only be withdrawn upon the approval of the Board.
- D. Individual Legislators who wish to have their names added, as co-sponsors, to resolutions approved by a Committee may do so at the Committee Meeting by notifying the Deputy Clerk of the Board.

ARTICLE VII  
**Committees**

- A. The Chair and Vice-Chair of the Board of Legislators shall be ex-officio members of all standing and special committees with all the rights & privileges thereof. Except that if both the Chair of the Board and Vice-Chair of the Board are present at a committee meeting, ONLY the Chair will have voting privilege unless the Vice-Chair is a designated member of the Standing Committee, then both would have voting privilege.
- B. The Chair of the Board shall appoint the members and designate the Chair of all standing committees within ten days following his/her election. The Chair of the Board shall also appoint the members and designate the Chair of all special committees or subsequently created standing committees within ten (10) days following creation thereof.
- C. Any vacancy occurring on any standing or special committee shall be filled by the Chair of the Board within thirty (30) days after such vacancy occurs. In the event that such vacancy occurs in the position of Committee Chair, the Board Chair shall designate a new Committee Chair.
- D. All committee appointments serve until new appointments are made by the Chair.
- E. No member shall be Chair of more than one standing committee.
- F. Each Standing or Special Committee shall perform the duties, so designated by the rules of the Board of Legislators, or as assigned by the Chair of the Board.
- G. The Chair of each Standing or Special Committee shall be the presiding officer and shall cause the members thereof to be notified in advance of each meeting. The Committee Chair shall call all necessary meetings. Upon his/her refusal or neglect to call any meetings, the Clerk of the Board, upon written request signed by the Chair of the Board or by a majority of the Committee, shall call such meeting.
- H. A quorum for all committees shall be a majority of the membership of the Committee. Once a quorum has been established, a majority of the Committee members present is sufficient to approve or disapprove a proposed action.
- I. There shall be the following Standing Committees and their duties shall be those required by law, as directed by the Chair of the Board, or as so designated herein:



January 3, 2022

**OPERATIONS COMMITTEE:** Issues within the jurisdiction of this committee would be those arising out of the following departments: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff, the expenditure of money not already appropriated and the transfer of funds.

**SERVICES COMMITTEE:** Issues within the jurisdiction of this committee would be those arising out of the following departments: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau, and the expenditure of money not already appropriated and the transfer of funds.

**FINANCE COMMITTEE:** Within the jurisdiction of this committee would be issues which would incur the expenditure of money not already appropriated; the issuance of bonds and payments thereon and the transfer of funds. Issues arising from the Board of Legislators, County Attorney, County Treasurer, Real Property, Highway, and Solid Waste shall be under the jurisdiction of this committee, as well as issues involving any outside agencies that are not currently funded within other departmental budgets, such as the Partner Agencies: Cornell Cooperative Extension, Chamber of Commerce, Soil and Water Conservation District, Forestry, IDA, Trails, and Historical Association.

Special Committees may be created as needed. Any resolution or action by the Chair establishing a Special Committee shall specify powers, duties, and duration. Special Committees shall include the Labor-Management Committee. Each special committee shall report to the appropriate standing committee or full Board as directed by the Chair. These reports shall be at least quarterly, and more often if needed. When the Committee has completed its work, a final written report shall be made.

- J. The Deputy Clerk of the Board shall arrange for the taking of minutes at all committee meetings and be responsible for their safekeeping. The minutes of each committee shall be kept in a separate minute file provided by the Clerk of the Board of Legislators. The minutes shall contain the time and place and persons present at the meeting; a record of all committee votes and other actions. Written statements by members or non-members may be submitted and shall become a part of the record of the committee. Written summaries may be required by the Committee Chair. The minute book shall be filed in the Office of the Clerk of the Board of Legislators and open to the public. Written Committee minutes and agendas will be posted to a digital repository for the Legislators and be available on the St. Lawrence County website for the public.
- K. Committee Procedures
  - 1. Committees shall meet in accordance with the 2022 Meetings Schedule. Regular Committee Meetings shall begin at 5:30 p.m. When the Chair of a Committee calls special meetings, it shall be the intent of this Board that public announcement thereof will be done as soon as possible.

January 3, 2022

2. County Departments must submit any resolution for Committee consideration with the Clerk of the Board by the submission deadline as indicated on the 2022 Meeting Schedule.
3. Rules for Legislators wishing to submit a resolution for committee consideration:
  - a. If the resolution is to be in the committee packet, then it must be submitted by the submission deadline, or
  - b. If the resolution is to be on a revised committee agenda, then it must be received by close of business the Friday before the regular committee meeting, or
  - c. If during discussion of any agenda item then by motion with or without a copy of the resolution, or
  - d. If under old/new business, then by motion with or without a copy of the resolution.
4. Within three days of its introduction, any and every resolution, which has not been acted upon by the Board shall be referred by the Chair to the appropriate committee.
5. Every resolution referred to any committee shall be placed on the regular agenda of that committee.
6. Within six weeks of its referral to committee, every resolution shall be reported back to the Board of Legislators with the committee's recommendation, unless tabled to a specific date, either favorable or unfavorable, and with minority reports, if any.
7. When any resolution is being considered by a committee, its proponent or any other legislator may come before the Committee and speak for or against the resolution. Any member of the public wishing to address the Committee on an agenda item may, upon nomination by a Legislator and recognition by the Chair, speak for or against the measure. The Committee may set a time limit of not more than five minutes on how long each individual may speak.
8. A member of the public who wishes to be on the agenda shall contact the Board Office, by submission date, eleven (11) days in advance of a committee meeting, and request to be put on the agenda. The Board of Legislators' Office will discuss the matter to be put on the agenda with the Chair of the Committee, and at the Chair's discretion, may or may not add the matter to the agenda for the next committee meeting, or a future committee meeting.
9. All presentations to Committees, which are unrelated to resolutions on the agenda, will be limited to a ten-minute presentation and a ten-minute question session.

January 3, 2022

10. In accordance with County Law Article 4, Section 154, committees have no power to do anything by which the County may become obligated and all of their actions must be reported to and sanctioned by the Board.

ARTICLE VIII  
**Limitations and Amendment**

- A. Notwithstanding any provisions herein contained, any decision of any committee or Chair thereof, or of the Chair of the Board of Legislators, may be overruled by a majority vote of the Legislature.
- B. These rules may be suspended by a two-thirds vote of the total membership of the Legislature at any meeting of the Legislature upon the following conditions:
  1. The Legislator requesting the Suspension of the Rules shall provide an explanation of the necessity for the Suspension of the Rules.
  2. A copy of the resolution to be offered under Suspension of the Rules shall be on the desk of each Legislator at the beginning of the meeting or placed there before a vote is taken.
- C. These rules may be rescinded or changed by a majority vote of the total membership of the Board of Legislators at any meeting of the Board of Legislators, provided each member has had ten days written notice of the proposed change.
- D. Questions of Order and procedure not governed by these rules, or the laws of the State of New York, shall be decided according to Robert's Rules of Order Revised. The Legislature shall provide a desk copy of a current edition of Robert's Rules of Order Revised for each member.
- E. For purposes of a reconsideration vote, the next monthly meeting is considered to be the "next succeeding day" to our previous session. (rf. Roberts Rules of Order Revised, Section 36, page 156).
- F. A Legislator will be permitted to abstain from voting if he/she declares a conflict of interest.
- G. At each meeting of the Board, the roll call votes will be on a rotation basis with the first roll call of the year starting with District One. Thereafter, the first roll call of each Board Meeting shall start with the next person in the rotation as determined by the rotation of the Roll Call Vote Program.
- H. In order to maintain the integrity of its proceedings, cellular telephones or other recording devices that are deemed to be distracting and disruptive to the meeting may be limited at the discretion of the Chair.

**ATTACHMENT A**

**St. Lawrence County Board of Legislators 2022 Meetings Schedule**  
January – December

DATE	MEETING/HOLIDAY	SUBMISSION DATE	PRE-COMM DATE	DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE
January 3	Organizational Meeting			July 4	Independence Day		
10	Operations	12/30	1/5	11	Board Meeting		
17	<b>Martin Luther King, Jr.</b>			18	Operations / Services	7/7	7/13
24	Services	1/13	1/19	25	Finance	7/14	7/20
31	Finance	1/20	1/26	August 1	Board Meeting		
February 7	Board Meeting			8	Operations	7/28	8/3
14	Operations / Services	2/3	2/9	15	Services	8/4	8/10
21	<b>Presidents' Day</b>			22	Open		
28	Finance	2/17	2/23	29	Finance	8/18	8/24
March 7	Board Meeting			September 5	<b>Labor Day</b>		
14	NYSAC			12	Board Meeting	9/1	9/7
21	Services / Operations	3/10	3/16	19	Services / Operations	9/8	9/14
28	Finance	3/17	3/23	26	Finance	9/15	9/21
April 4	Board Meeting			October 3	Board Meeting – Tentative Budget		
11	Operations	3/31	4/6	10	<b>Columbus Day</b>		
18	Services	4/7	4/13	17	Operations	10/6	10/12
25	Finance	4/14	4/20	24	Services	10/13	10/19
May 2	Board Meeting			31	Finance	10/20	10/26
9	Operations	4/28	5/4	November 7	Board Meeting – Longevity Ceremony		
16	Services	5/5	5/11	14	Operations	11/3	11/9
23	Finance	5/12	5/18	21	Services	11/10	11/16
30	<b>Memorial Day</b>			28	Finance	11/17	11/23
June 6	Board Meeting			December 5	Board Meeting – Memorial Ceremony		
13	Operations	6/2	6/8	12	Operations / Services	12/1	12/7
20	Services	6/9	6/15	19	Finance	12/8	12/14
27	Finance	6/16	6/22	26	<b>Christmas</b>		

Please Note: The deadline for submission is close of business on the submission date. Pre-Committee Review will tentatively begin at 9:15 a.m. for Operations, Services and Finance Committees and confirmed after Chairs are appointed.

January 3, 2022

Services Committee: 12-13-2021

RESOLUTION NO. 2-2022

**AUTHORIZING THE CHAIR TO SIGN THE 2022 ANNUAL UPDATE (AU) PLAN FOR FUNDING FROM NEW YORK STATE OFFICE FOR THE AGING**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the New York State Office for the Aging requires each Office for the Aging to submit and Annual Update (AU) Plan for funding, and

**WHEREAS**, these funds enable the Office for the Aging to provide a variety of programs and services to County residents age 60 and older to help them age in place, and

**WHEREAS**, the completed AU Plan for funding must be signed by the Chief Executive Officer of St. Lawrence County,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign the 2022 Annual Update (AU) Plan for funding from New York State Office for the Aging, upon approval of the County Attorney.

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Mr. Lightfoot moved to adopt Resolution No. 2-2022, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-13-2021

RESOLUTION NO. 3-2022

**MODIFYING THE 2021 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR THE CORONER'S PROGRAM**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the Public Health Department is responsible for expenses associated with the Public Health Coroner's Program, and

**WHEREAS**, there have been higher than anticipated expenses due to cases being transported out of County for services,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for the Public Health Department for the Coroner's Program, as follows:

January 3, 2022

**DECREASE APPROPRIATIONS:**

B1019904 49700                      B SPEC Contingency Account                      \$140,000

**INCREASE APPROPRIATIONS:**

PC011854 43016                      P COR Autopsies                      \$140,000

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Mr. Lightfoot moved to adopt Resolution No. 3-2022, seconded by Mr. Fay, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Services Committee: 12-13-2021

RESOLUTION NO. 4-2022

**MODIFYING THE 2021 BUDGET FOR SOCIAL SERVICES FOR  
TRANSPORTATION COSTS RELATED TO FAMILY FIRST**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, information regarding allocation for Family First is now available, and due to higher than expected costs in Child Care/Foster Care it is necessary to modify the 2021 Social Services Budget,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for Social Services for transportation costs related to Family First, as follows:

**INCREASE APPROPRIATIONS:**

DSG60704 445VD                      D Parenting Transportation                      \$75,000

**INCREASE REVENUE:**

DSC18195 55000                      D LR Child Care                      \$28,500  
DSG36705 56000                      D SA Services for Recipients                      46,500  
\$75,000

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Mr. Lightfoot moved to adopt Resolution No. 4-2022, seconded by Mr. Forsythe, and carried unanimously by a roll call vote with fifteen (15) yes votes.

January 3, 2022

Operations Committee: 12-13-2021

RESOLUTION NO. 5-2022

**ACCEPTING AN FY21 COMMUNITY ORIENTED POLICING SERVICES (COPS) OFFICE HIRING PROGRAM GRANT FROM THE DEPARTMENT OF JUSTICE AND MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Department of Justice has awarded an FY21 Community Oriented Policing Services (COPS) Office Hiring Program Grant to five (5) counties, and awarded \$125,000 to the St. Lawrence County Sheriff's Office with a contract period of October 1, 2021 to September 30, 2026, and

**WHEREAS**, the COPS Hiring Program Grant is a competitive grant designed to provide funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts, and

**WHEREAS**, the Sheriff's Office will receive \$125,000 over a three (3) year period to cover entry-level salary and fringe benefits for the awarded position (\$43,000 for the first year, \$42,000 for the second year, and \$40,000 for the third year), and

**WHEREAS**, the remaining costs of the position will be covered by St. Lawrence County, and

**WHEREAS**, the Sheriff and County Administrator reviewed this opportunity and determined it is in the best interest of the County to recommend that the balance of the cost not covered by the Grant is a worthwhile endeavor, and

**WHEREAS**, a budget modification is requested for the first year of the Grant as the County was not awarded the Grant prior to the Tentative Budget being finalized, the remaining years will be included in future budgets,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Sheriff to accept the FY21 Community Oriented Policing Services (COPS) Office Hiring Program Grant from the Department of Justice, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget for the Sheriff's Office, as follows:

January 3, 2022

**INCREASE APPROPRIATIONS:**

S1Z31101 11000 CP21	S CRIM COPS Supervisory/Admin	\$61,132
S1Z31108 81000 CP21	S CRIM COPS Retirement	7,703
S1Z31108 83000 CP21	S CRIM COPS Social Security	4,206
S1Z31108 84000 CP21S	CRIM COPS Workmen Compensation	1,540
S1Z31108 84500 CP21	S CRIM COPS Life Insurance	110
S1Z31108 86000 CP21	S CRIM COPS Health Insurance	19,794
S1Z31108 86500 CP21	S CRIM COPS Dental Insurance	685
S1Z31108 89000 CP21	S CRIM COPS Vision Insurance	<u>245</u>
		\$95,415

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$52,415
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**INCREASE REVENUE:**

S1Z43895 57000 CP	S SC COPS Federal Aid	\$43,000
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**BE IT FIRTHER RESOLVED** that any remaining funds will be rolled over to future budgets until the grant is fully expended.

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Ms. Curran moved to adopt Resolution No. 5-2022, seconded by Mr. Smithers and Mr. Denesha, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Operations Committee: 12-13-2021

RESOLUTION NO. 6-2022

**MODIFYING THE 2021 BUDGET FOR THE SHERIFF'S OFFICE FOR OVERTIME**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Criminal, Civil, and Correctional Divisions of the Sheriff's Office have exceeded the budget in the overtime account for 2021, and

**WHEREAS**, there are remaining funds in other accounts to cover the overages,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for the Sheriff's Office for overtime, as follows:



January 3, 2022

**INCREASE REVENUE:**

S1033895 56000	S SA CRIM Other Public Safety	\$15,000
S4022645 550MI	S LR Jail Miscellaneous Aid	<u>60,000</u>
		\$75,000

**DECREASE APPROPRIATIONS:**

S1031104 44000	S CRIM I/D Automotive Expense	\$40,000
S1031104 44100	S CRIM I/D Fuel Charges	10,000
S1031104 45301	S CRIM Dry Cleaning	2,000
S4031504 43004	S Jail Medical Fees	17,000
S4031504 45200	S Jail Food Supplies & Expenses	<u>12,000</u>
		\$81,000

**INCREASE APPROPRIATIONS:**

S1031101 18000	S CRIM Overtime	\$60,000
S2031101 18000	S CIVIL Overtime	1,000
S4031501 18000	S JAIL Overtime	<u>95,000</u>
		\$156,000

\*\*\*

Ms. Curran moved to adopt Resolution No. 6-2022, seconded by Mr. Smithers, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Operations Committee: 12-13-2021

**RESOLUTION NO. 7-2022**

**AUTHORIZING THE CHAIR TO SIGN A FEDERAL EQUITABLE SHARING PROGRAM AGREEMENT AND ANNUAL CERTIFICATION REPORT FOR THE SHERIFF'S OFFICE FOR THE YEAR 2021**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the United States Department of Justice requires that the St. Lawrence County Sheriff's Office file an annual Federal Equitable Sharing Program Agreement and Annual Certification Report to be eligible to submit requests for federally forfeited property or proceeds, and

**WHEREAS**, the agreement is entered into by the United States Department of Justice, the County of St. Lawrence, and the St. Lawrence County Sheriff's Office,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Federal Equitable Sharing Program Agreement and Annual Certification Report for the Sheriff's Office for the Year 2021, upon approval of the County Attorney.

January 3, 2022

\*\*\*

Ms. Curran moved to adopt Resolution No. 7-2022, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-13-2021

RESOLUTION NO. 8-2022

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS AND  
ESTABLISHING A SCHOOL RESOURCE OFFICER (SRO) PROGRAM  
FOR SCHOOL DISTRICTS IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, there has been interest and requests from various St. Lawrence County school districts to have a resource officer located in schools to ensure a safe environment conducive to enriched learning, and

**WHEREAS**, the School Resource Officer (SRO) will be a deputy sheriff who is assigned to work in collaboration with a school, and the role of the SRO can include being protector and enforcer, first responder, mentor, and community liaison, and

**WHEREAS**, the SRO would be employed by the St. Lawrence County Sheriff's Office, but work location would be at a designated school district, and

**WHEREAS**, policies and procedures will be established to define rules, regulations, procedures, and protocols for the program, and

**WHEREAS**, once a contract that defines terms, costs, responsibilities and roles of the participant is approved by both agencies and has been reviewed by the County Attorney, a resolution will be submitted to make the necessary budget modifications,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts and establish a School Resource Officer (SRO) Program for school districts in St. Lawrence County.

\*\*\*

Ms. Curran moved to adopt Resolution No. 8-2022, seconded by Mr. Denesha.

Mr. Forsythe asked if a retired correction office could be considered as an SRO. Sheriff Bigwarfe said under civil service rules a corrections officer does not qualify as they are a peace officer and not a police officer.

Mr. Denesha said he thinks it is very important to have this program and is an opportunity to be proactive.

January 3, 2022

Resolution No. 8-2022 was adopted unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-13-2021

RESOLUTION NO. 9-2022

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH VOLUNTEER  
TRANSPORTATION CENTER, INC., FOR FIRST MILE, LAST MILE SERVICES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County has signed a continuing multi-year agreement with the New York State Department of Transportation (DOT) to provide rural transportation services and receive reimbursement of Federal and State shares, and

**WHEREAS**, First Mile, Last Mile is a rural transportation program in which volunteer drivers connects public transit passenger to the bus system in the County, and

**WHEREAS**, the County issued a Request for Proposal from vendors to provide First Mile, Last Mile services and Volunteer Transportation Center, Inc. was the sole responding agency, and

**WHEREAS**, First Mile, Last Mile is fully funded by New York State Department of Transportation (NYS DOT) with a local match that is satisfied by the vendor, and no local funds are used to provide this service,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Volunteer Transportation Center, Inc. to provide First Mile, Last Mile services, upon approval of the County Attorney.

\*\*\*

Ms. Curran moved to adopt Resolution No. 9-2022, seconded by Mr. Smithers and Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Operations Committee: 12-13-2021

RESOLUTION NO. 10-2022

**AUTHORIZING THE CHAIR TO SIGN A ONE-YEAR CONTRACT EXTENSION WITH VOLUNTEER TRANSPORTATION CENTER, INC. FOR TRANSPORTATION SERVICES TO COVID-19 VACCINE SITES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County signed a contract with Volunteer Transportation Center, Inc. to provide transportation service for citizens of St. Lawrence County to and from COVID-19 vaccination sites, and

**WHEREAS**, the service addresses transportation issues for residents who have no other viable transportation option to obtain a COVID-19 vaccine, and

**WHEREAS**, the current contract is set to expire on December 31, 2021, and

**WHEREAS**, vaccination transportation expenses are eligible for reimbursement using Supplemental Rural Transit Operating Assistance (STOA) through Section 5311 Formula Grants to Rural Areas, the Coronavirus Response and Relief Supplemental Appropriations Act, and the American Rescue Plan Act,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a one-year contract extension with Volunteer Transportation Center, Inc. for transportation services to COVID-19 vaccine sites, upon approval of the County Attorney.

\*\*\*

Ms. Curran moved to adopt Resolution No. 10-2022, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-13-2021

RESOLUTION NO. 11-2022

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH OPTIMED HEALTH PARTNERS FOR INFUSION THERAPY SERVICES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Department of Human Resources is required to provide benefit administration for the St. Lawrence County (SLC) Health Insurance and Pharmacy Plans, and

January 3, 2022

**WHEREAS**, Burnham Benefit Advisors, the benefit advisor for St. Lawrence County, recommends the Department of Human Resources contract with OptiMed Health Partners for Infusion Medication/Therapy, and

**WHEREAS**, OptiMed will implement a program that includes identifying prescription medications that are used to treat complex medical conditions involving infusion medications and setting up services to administer the medication at home or at a mutual agreed upon facility, and

**WHEREAS**, the program will be voluntary for plan members and will entail flagging healthcare claims that meet predetermined criteria established by OptiMed, contacting members and contacting prescribing physicians to set up the service and communicate ongoing medical care, and

**WHEREAS**, there are no minimum utilization requirements and no monthly fees as OptiMed builds the fees into the services, and the medications provided can be secured at a lower cost than currently provided through medical providers in a medical facility or office setting, and

**WHEREAS**, OptiMed will bill the County directly for services and medications provided with explanation of benefits provided and cost savings, and

**WHEREAS**, twelve months of recent claims data reveals twelve (12) medications which represents twenty (20) members and a projected savings for St. Lawrence County of up to \$1,113,408, and

**WHEREAS**, St. Lawrence County will provide participating members with incentives to utilize this program/service which may be phased in over a period of time and in a manner the healthcare committee deems appropriate to increase participations rates, and

**WHEREAS**, the incentives may include waiving cost shares for members and gift cards,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with OptiMed Health Partners for Infusion Therapy Services, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that following the expiration of the one (1) year contract, it shall continue in effect on an annual basis unless or until the agreement is terminated by either party with a sixty (60) days written notice to either party.

\*\*\*

Ms. Curran moved to adopt Resolution No. 11-2022, seconded by Mr. Acres, and carried unanimously by a voice vote with fifteen (15) yes votes.

January 3, 2022

Operations Committee: 12-13-2021

RESOLUTION NO. 12-2022

**ADOPTION OF A REVISED FAMILY AND MEDICAL LEAVE ACT (FMLA) POLICY  
FOR ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, in 1993 the United States passed the Family and Medical Leave Act (FMLA) granting certain categories of employees up to twelve (12) weeks of unpaid job-protected leave for the following reasons: the birth and care of a newborn child; the placement of a son or daughter for adoption or foster care; to care for an immediate family member (spouse, child, or parent) with a serious health condition; and a serious illness or injury of the employee, and

**WHEREAS**, St. Lawrence County subsequently established a FMLA policy to comply with the legislation, and

**WHEREAS**, FMLA legislation has been expanded several times over the years, and the St. Lawrence County FMLA policy needs to be updated to reflect the changes made to the law,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the adoption of a revised Family and Medical Leave Act (FMLA) Policy for St. Lawrence County.

\*\*\*

Ms. Curran moved to adopt Resolution No. 12-2022, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-13-2021

RESOLUTION NO. 13-2022

**PROCLAMATION RECOGNIZING THE 100<sup>TH</sup> BIRTHDAY OF  
MRS. AGNES EMMA BLANDIN WOODROW**

By Ms. Curran, Chair, Operations Committee  
Co-Sponsored by Mr. Denesha, District 6

**WHEREAS**, longevity of life is a blessing for an individual and for the community which benefits from the knowledge and experiences this individual brings to all, and

**WHEREAS**, the Town of Hermon and County of St. Lawrence recognizes with respect and admiration the contributions all people, including senior citizens, give to our community, and

January 3, 2022

**WHEREAS**, Mrs. Agnes Emma Blandin Woodrow was born on January 8, 1922 to her parents Frederick Perle Blandin and Ethel Euphemia Baxter Blandin, and lived her whole life in St. Lawrence County, and

**WHEREAS**, Mrs. Woodrow and her husband ran a farm for many years and raised a family in the Hermon area, and from 1974 to 1982 she owned and operated the Hermon IGA store, and she also was a woman who gave back to the community by volunteering as a member of the Hermon Volunteer Fire Department's Ladies Auxiliary, and by feeding the community during the ice storm of 1998, and

**WHEREAS**, in addition, Mrs. Woodrow was a mail carrier for many years retiring in 1993, and

**WHEREAS**, now at the blessed age of 100 years old, Mrs. Woodrow is to be commended for distinguishing herself not only for the length of her incredible life but the impact she undoubtedly had on many lives in and around her community, and

**WHEREAS**, the Board of Legislators wishes to honor the newest centenarian in the County with sincerest congratulations and best wishes for many more happy productive years,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators recognizes the 100<sup>th</sup> birthday of Mrs. Agnes Emma Blandin Woodrow.

\*\*\*

Ms. Curran moved to adopt Resolution No. 13-2022, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Denesha said he is please to present this resolution to Aggie on Saturday.

Operations Committee: 12-13-2021

RESOLUTION NO. 14-2022

**SUPPORTING THE EXPANSION OF BROADBAND INFRASTRUCTURE  
IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee  
Co-Sponsor by Ms. Haggard, District 10; Ms. Fiacco, District 11;  
Mr. Burke, District 12; and Ms. Terminelli, District 14

**WHEREAS**, broadband access is critical for efforts to support growth of the economy and for adequate educational opportunities to be provided to all St. Lawrence County residents, and

January 3, 2022

**WHEREAS**, the St. Lawrence County Board of Legislators has continued to advocate for the expansion of broadband; most recently Resolution No. 302-2021 urged the State of New York and Federal Government to expand true broadband coverage to all New Yorkers, and

**WHEREAS**, broadband enables business, education, medicine, government, and public safety to function efficiently, and

**WHEREAS**, it is a critical component of economic development and the ability of a community to attract and retain industry, and recent surveys show high-speed broadband is now as important to job creation and business locations as good transportation and skilled labor, and

**WHEREAS**, rural areas of the Country still rely heavily on copper-based infrastructure or satellite connections for broadband connectivity, and cost-benefit analyses of low population density areas remain to be unattractive for the telecommunication industry, and

**WHEREAS**, St. Lawrence County has partnered with the Development Authority of the North County (DANC) to better understand rural area broadband capacity and explore opportunities for possible broadband expansion to help the County overcome the digital divide, and

**WHEREAS**, the study concluded that while St. Lawrence County has a fair amount of incumbent broadband infrastructure within populated areas of the County, there are several pockets of rural areas which are limited to satellite as their only broadband option, which can be expensive and experience reliability issues, and

**WHEREAS**, the study specifically focused on areas in Brasher, Canton, Oswegatchie, Parishville, and Pitcairn, and estimating approximately 1,019 household that lack access to broadband connectivity in those areas, and

**WHEREAS**, on October 4<sup>th</sup>, a Broadband Committee was appointed that includes DANC, BOCES, and the SLC IDA to address issues of broadband access within the County, and

**WHEREAS**, the Committee is tasked to evaluate grant opportunities and create recommendations to the Board of Legislators for consideration of the expansion of broadband infrastructure,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators supports improving broadband infrastructure in St. Lawrence County, and

**BE IT FURTHER RESOLVED** that any Federal or State funding efforts recommended by the Broadband Committee will be brought to the attention of Representatives at the State and Federal levels to ensure their assistance is included, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to President Joseph R. Biden, Jr., Governor Kathy Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones,



January 3, 2022

Assemblyman Robert Smullen, Assemblyman Mark Walczyk, and the Federal Communications Commission.

\*\*\*

Ms. Curran moved to adopt Resolution No. 14-2022, seconded by Ms. Haggard and Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-13-2021

RESOLUTION NO. 15-2022

**OPPOSING THE ADOPTION OF THE NEW YORK WAGE BOARD  
RECOMMENDATION DECREASING THE OVERTIME THRESHOLD FOR FARM  
WORKERS FROM SIXTY (60) HOURS TO FORTY (40) HOURS PER WEEK**

By Ms. Curran, Chair, Operations Committee  
Co-Sponsored by Mr. Acres, District 8

**WHEREAS**, under the Farm Laborers Fair Labor Practices Act, which former Governor Andrew M. Cuomo signed into law in 2019, farm laborers became entitled to overtime premium pay starting on January 1, 2020, for any work performed in excess of sixty (60) hours per week, and for work performed on their designated day of rest, and

**WHEREAS**, as part of that act, the Commissioner of Labor was required to convene a farm laborers wage board to hold hearings and make recommendations regarding overtime work, and

**WHEREAS**, specifically, the Commissioner of Labor was required to determine the extent to which the overtime threshold for farm laborers could be lowered below sixty (60) hours per week and whether any such reductions should be phased in through a series of successively lower thresholds, and

**WHEREAS**, pursuant to the directive, the Commissioner of Labor convened a wage board with the following members: David Fisher, President of the New York Farm Bureau; Denis Hughes, former President of the New York State AFL-CIO; and Brenda McDuffie, President of the Buffalo Urban League, and

**WHEREAS**, five public meetings were held to hear testimony and three additional meetings of the Board were scheduled to hear presentations from the Department of Labor, to discuss the written submissions and testimony received at the hearings, and to make recommendations on the overtime work threshold for farm laborers and the extent to which the threshold may be lowered, and

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**WHEREAS**, as a result of the meetings and a review of the recommendations, the Wage Board recommended lowering the overtime threshold from sixty (60) hours to forty (40) hours, and

**WHEREAS**, a study by Farm Credit East, a lending organization that is associated with the Farm Bureau, says that the total cost of lowering the overtime threshold to forty (40) hours, coupled with minimum wage raises, would result in a forty-two percent (42%) increase in labor costs for New York farms, and

**WHEREAS**, researchers from Cornell University did a State-funded study on the expected effects of lowering the overtime threshold to forty (40) hours, which found: (1) two-thirds of the dairy farms in the interview said that a 40-hour threshold would cause them to move out of milk production or leave agriculture entirely; (2) half of the fruit and vegetable farms interviewed said the change would cause them to shrink operations or leave the industry; and (3) seventy percent (70%) of guest workers said they would consider going to another state if hours were further capped in New York, and

**WHEREAS**, the findings of the Cornell University study and the study performed by Farm Credit East leave little doubt that a lowering of the overtime threshold from sixty (60) to forty (40) hours would have a detrimental impact on dairy farms,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators opposes the adoption of the New York State Wage Board recommendation decreasing the overtime threshold for farm workers from sixty (60) hours to forty (40) hours, and

**BE IT FURTHER RESOLVED** that the St. Lawrence County Board of Legislators requests all counties in New York State to urge their state representatives to take immediate action on the foregoing issues, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Governor Kathy Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, Assemblyman Mark Walczyk, and NYSAC.

\*\*\*

Ms. Curran moved to adopt Resolution No. 15-2022, seconded by Mr. Perkins.

Mr. Acres said he hopes there is support for this resolution. The old adage is true, “when the sun shines, you have to make hay.” Getting crops in is dependent on the weather and the timeliness of this work is important to the success of the season and farm. Most fruits and vegetables are picked by migrant laborers who travel up the East coast, so they may not come to New York State if they are limited to forty hours.

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Resolution No. 15-2022 was adopted by a voice vote with thirteen (13) yes votes, and two (2) no votes (Lightfoot and Terminelli).

(Note: later in the meeting, prior to the County Administrator's Report, Ms. Haggard said she would like to change her vote to no on Resolution No. 15-2022. Ms. Terminelli said she did not cast a vote, and would also like to vote no on this resolution. After review, County Attorney Button stated, "an advisory opinion stated there are two chances to change your vote, (1) a member may change their vote up until the Chair announces the result, or (2) after the Chair announces the result by unanimous consent of the body, however; once the Chair announces the next item of business it is not possible to change an individual vote." He also stated a non-vote is considered a no vote.)

Finance Committee: 12-20-2021

RESOLUTION NO. 16-2022

**MODIFYING THE 2021 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR EQUIPMENT REPAIR & MAINTENANCE, FUEL, AND MATERIALS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Department of Highways budgets appropriation and revenue accounts to reflect current and projected operations, and

**WHEREAS**, the cost of fuel, parts for equipment repair and paving materials have increased throughout the year, and

**WHEREAS**, the Department requests to amend the budget to more closely reflect actual operations for 2021,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for the Department of Highways for equipment repair & maintenance, fuel, and materials, as follows:

**INCREASE APPROPRIATIONS:**

HR051304 42200	H RM I/D Equip Repair & Maintenance	\$70,000
HR051304 441FI	H RM Fuel Island	20,000
HM351104 454PM	H MR Paving Materials	56,000
HM351104 454ST	H MR Surface Treating	<u>11,000</u>
		\$157,000

**DECREASE APPROPRIATIONS:**

HM551104 454BS C1	Miscellaneous Bridge Supplies	\$4,000
HM551104 454BS B24	H B24 Miscellaneous Bridge Supplies	<u>25,000</u>
		\$29,000

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**INCREASE REVENUE:**

HR026655 55000	H LR Sales of Equipment	\$70,000
HR027705 550GR	H LR Department Gasoline Reimbursement	20,000
HM026505 55000	H LR MR Sale of Scrap & Excess	15,000
HM026805 55000	H LR MR Insurance Recoveries	<u>23,000</u>
		\$128,000

\*\*\*

Mr. Acres moved to adopt Resolution No. 16-2022, seconded by Ms. Curran and Mr. Smithers, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

**RESOLUTION NO. 17-2022**

**USE OF COUNTY-OWNED MACHINERY**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Superintendent of Highways recommends that the Board of Legislators permit the use of County-owned machinery, tools, equipment and personnel by any terms as provided for in Section 133-A of the Highway Law, when it is for the public interest,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators approves the use of any county-owned street or highway machinery, tools or equipment by New York State, any municipal corporation, political subdivision, district, district corporation or school district located within the State, when recommended by the County Superintendent of Highways.

\*\*\*

Mr. Acres moved to adopt Resolution No. 17-2022, seconded by Mr. Smithers and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

**RESOLUTION NO. 18-2022**

**CORRECTING AND REFUNDING ERRONEOUS TAXES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Chapter 515 of the Laws of 1997 provides a local option for erroneously levied taxes in the amount of \$2,500 or less to be corrected or refunded upon application according to Section 554 and 556, respectively, of the Real Property Tax Law upon recommendation of the

January 3, 2022

County Director of Real Property Tax Services and approval of the Treasurer of the County, and

**WHEREAS**, the County Treasurer and the Director of Real Property Tax Services recommend that this option be adopted in order to make these corrections and/or refunds to the taxpayer erroneously assessed in a more timely and efficient fashion,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes correcting and refunding erroneous taxes, and

**BE IT FURTHER RESOLVED** that the Board of Legislators adopt the provisions set forth in Chapter 515 of the Laws of 1997 allowing the County Treasurer to correct tax bills or issue a check for the refund where taxes have been paid upon the recommendation of the Director of Real Property Tax Services and the approval of the Treasurer for the calendar year 2022, and

**BE IT FURTHER RESOLVED** that on or before the 15th day of each month, the Real Property Director shall submit a report to the Board of Legislators of the corrections or refunds processed by the Treasurer during the preceding month indicating the name of each recipient, the location of the property and the amount of the correction or refund.

\*\*\*

Mr. Acres moved to adopt Resolution No. 18-2022, seconded by Ms. Curran and Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

RESOLUTION NO. 19-2022

**MODIFYING THE 2021 BUDGET FOR REAL PROPERTY FOR  
EQUIPMENT REPAIR & MAINTENANCE**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Real Property Office has exceeded the budget in the Other Fees & Services and the Equipment Repair & Maintenance accounts for 2021, and

**WHEREAS**, there are remaining funds in other accounts in the Real Property office budget to cover these overages,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for Real Property for equipment repair & maintenance, as follows:

January 3, 2022

**DECREASE APPROPRIATIONS:**

R1013551 13000	R Technical	\$800
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**INCREASE APPROPRIATIONS:**

R1013554 43007	R Other Fees & Services	\$500
R1013554 42202	R Equipment Repair & Maintenance	<u>300</u>
		\$800

\*\*\*

Mr. Acres moved to adopt Resolution No. 19-2022, seconded by Smithers, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

**RESOLUTION NO. 20-2022**

**AUTHORIZING BLANKET BOND IN LIEU OF INDIVIDUAL SURETIES  
FOR COUNTY OFFICIALS AND EMPLOYEES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, official undertakings are required for certain public officials, and

**WHEREAS**, the surety on such undertakings may be a fidelity or surety corporation,  
and

**WHEREAS**, the reasonable expense of procuring such surety shall be a charge against the State or political subdivision or municipal corporation, respectively, in and which the official or employee is elected, and

**WHEREAS**, the County of St. Lawrence wishes to provide such a surety for its elected officials and employees as follows:

- A. \$200,000/loss coverage for the Sheriff, the District Attorney, and all other employees required to be bonded,
- B. \$200,000/loss coverage for the County Clerk,
- C. \$900,000/loss coverage for the Treasurer,
- D. \$5,000 deductible on all of the above,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to obtain a blanket bond in lieu of individual sureties for County officials and employees, and

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**BE IT FURTHER RESOLVED** the amount will not exceed \$9,000.

\*\*\*

Mr. Acres moved to adopt Resolution No. 20-2022, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

RESOLUTION NO. 21-2022

**AUTHORIZING PETTY CASH ACCOUNTS AND  
DEPARTMENTAL CASH DRAWERS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, several County departments utilize petty cash accounts and/or cash drawers in their daily operations,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes petty cash accounts and departmental cash drawers, as follows:

<b>Petty Cash Accounts</b>		<b>Departmental Cash Drawers</b>	
Public Health	\$250	Sheriff Civil Department	\$100
Probation	\$400	Mental Health	\$100
Sheriff	\$1,500	Chemical Dependency, Ogdensburg	\$50
Social Services	\$1,700	Chemical Dependency, Canton	\$100
Highway	\$150	Treasurer	\$250
Community Services	\$250	Treasurer, Ogdensburg	\$250
		County Clerk	\$410
		County Clerk DMV, Canton	\$600
		County Clerk DMV, Massena	\$400
		County Clerk DMV, Ogdensburg	\$400
		County Clerk DMV, Gouverneur	\$300
		Real Property	\$100
		Solid Waste Transfer, Ogdensburg	\$450
		Solid Waste Transfer, Massena	\$450
		Solid Waste Transfer, Star Lake	\$450
		Solid Waste Transfer, Gouverneur	\$450
Total	\$4,250	Total	\$4,860

**BE IT FURTHER RESOLVED** that each Department will submit an annual reconciliation of each petty cash account and cash drawer to the Treasurer at the end of each year.

\*\*\*

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Mr. Acres moved to adopt Resolution No. 21-2022, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

RESOLUTION NO. 22-2022

**BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS**

By Mr. Acres, Chair, Finance Committee

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with County Law and General Municipal Law the following banks be and hereby are designated as depositories for County funds received by the County Treasurer with permitted maximum deposits at any one time listed below:

<u>Depository Name</u>	<u>Maximum</u>
Community Bank N.A.	\$75,000,000
Key Bank N.A.	\$60,000,000
Upstate National Bank	\$10,000,000
NBT	\$10,000,000
Citizens Bank	\$10,000,000
Municipal Investors Service Corporation	\$10,000,000
First Empire Securities	\$10,000,000
NYCLASS	\$30,000,000
Webster Bank	\$10,000,000
Tioga State Bank	\$10,000,000
TD Bank	\$10,000,000

**BE IT FURTHER RESOLVED** that the County Treasurer is authorized to deposit money in accordance with the St. Lawrence County Investment Policy, and this policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of-deposit to day-of-withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution, and that the County Treasurer may use his/her discretion in selecting any allowable bank under NY General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank unless otherwise noted in this policy, a report of such investments must be provided to the Board of Legislators at the subsequent Finance Committee meeting, and

**BE IT FURTHER RESOLVED** that the total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.



## INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

### I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment by the County or on behalf of any other entity or individual.

### II. OBJECTIVES

The primary objectives of the County's investment activities are, in priority order:

- \* to conform with all applicable federal, state and other legal requirements;
- \* to adequately safeguard principal;
- \* to provide sufficient liquidity to meet all operating requirements;
- \* to obtain a reasonable rate of return;
- \* to make every effort to invest locally.

### III. DELEGATION OF AUTHORITY

The responsibility of the Board of Legislators for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

### IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Legislature to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

### V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

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VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The Board of Legislators, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount, which can be deposited at each bank. Additionally, the County Treasurer may select any bank allowable under New York General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank, unless otherwise noticed in this policy. Should the Treasurer invest in any bank not already designated at the annual organizational meeting, yet allowable under New York Municipal Law, the Treasurer must provide a report to the Board of Legislators at the monthly Finance Committee following any such investment.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.
2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

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IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law Section 11, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- \* Special time deposit accounts
- \* Certificates of deposits
- \* Obligations of the United States of America
- \* Obligations guaranteed by agencies of the United States
- \* Obligations of the State of New York
- \* Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- \* Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- \* Through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r
- \* General obligation bonds and notes of any state other than this state, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller
- \* Obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the

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highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on similar obligations during the preceding six months, provided, however, that the issuer of such obligations need not have received such rating during the prior six month period if such issuer has received the highest rating of two independent rating services designated by the state comptroller and is the successor or wholly-owned subsidiary of an issuer that has maintained such ratings on similar obligations during the preceding six month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six month period, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation

- \* Bankers' acceptances maturing within two hundred seventy days which are eligible for purchase in the open market by federal reserve banks and which have been accepted by a bank or trust company which is organized under the laws of the United States or of any state thereof and which is a member of the federal reserve system and whose short-term obligations meet the criteria outlined in clause (7). Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company; or
- \* Obligations of, or instruments issued by or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant of authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee valley authority, the federal national mortgage association, the federal home loan mortgage corporation and the United States postal service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency
- \* No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations) and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

#### XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government

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conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

## XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Articles 5G and 3A of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.
4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

## XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

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- \* All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- \* Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- \* Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.
- \* No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- \* The custodian shall be a party other than the trading partner.

\*\*\*

Mr. Acres moved to adopt Resolution No. 22-2022, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

RESOLUTION NO. 23-2022

**ENCOURAGING THE PUBLIC HEALTH DEPARTMENT NOT TO  
ISSUE FINES FOR VIOLATIONS OF THE DEPARTMENT OF HEALTH  
REGULATION 2.60 MASK MANDATE**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, pursuant to 10 NYCRR 2.60, Governor Kathy Hochul has reinitiated a mask mandate for all indoor public places unless the businesses or venues already have a vaccine requirement in place effective December 14, 2021, and to remain in effect until January 15, 2022, and

**WHEREAS**, Governor Hochul announced that noncompliant businesses could be subject to both civil and criminal penalties with a maximum fine of \$1,000 per violation, and stated the county health departments are to enforce the mandate, and

**WHEREAS**, the St. Lawrence County Public Health Department has been and continues to work tirelessly to educate and vaccinate the residence of St. Lawrence County, and lacks the time and resources to police businesses, nor do they need the added burden of a regulation that is almost impossible to enforce, and

**WHEREAS**, the global pandemic has led to massive disruptions in life and in business, and COVID-19 fatigue is setting in for many businesses as they face tough operational obstacles including difficulty in finding workers and inflation for goods that all add to long-term challenges for many business owners, and they do not need the threat of penalties at this time, and

January 3, 2022

**WHEREAS**, the main focus of the Public Health Department should be to continue to educate the citizens of St. Lawrence County that the COVID-19 vaccines are safe and effective,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators encourages the Public Health Department not to issue fines for violations of the Department of Health Regulation 2.60 mask mandate.

\*\*\*

Mr. Acres moved to adopt Resolution No. 23-2022, seconded by Ms. Curran.

Mr. Burke said is not in support of this resolution as it is an overreach of authority.

Mr. Acres said this resolution is in response to alleviating additional stress of businesses that have already been under a lot of pressure through the pandemic.

Resolution No. 23-2022 was adopted by a voice vote with eleven (11) yes votes, and four (4) no votes (Burke, Fiacco, Haggard, and Terminelli).

Finance Committee: 12-20-2021

**RESOLUTION NO. 24-2022**

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the following organizations have appropriations in the 2022 St. Lawrence County Budget,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts with each of the organizations listed, upon approval of the County Attorney:

<u>ORGANIZATIONS:</u>	<u>ACCOUNT NUMBERS:</u>	<u>AMOUNT:</u>
ABS Solutions (IT)	CDO16804 43007	\$5,000
Alzheimer's Disease & Related Disorders Assoc.	OA067724 43007	Rate Schedule
Canton-Potsdam Hospital (Lifeline)	Various Accounts	\$30 per month per case
Catholic Charities (Incest Offenders)	DAS60104 430CA	42,000
Childcare Coordinating Council of North Co.	Various Accounts	Rate Schedule
Children's Home of Jefferson County (Fostering Futures)	DSC61194 465IL	\$71,000
Claxton-Hepburn Medical Center (Lifeline) (DSS)	Various Accounts	\$30 per month per case
Claxton-Hepburn Medical Center (Lifeline) (OFA)	Various Accounts	\$30 per month per case
Cornell Cooperative Extension (BOL)	B1A87504 465CE	308,646
Cornell Cooperative Extension (OFA)	ON067724 430SF	6,000
Cornell Cooperative Extension (PH)	PP040104 465CE	109,211
Mental Health Counseling Services of NNY	Various Accounts	Rate Schedule
DeKalb Development Fund	ON067724 40700	4,140

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Dr. Hamed N. Adaime	Various Accounts	Rate Schedule
Family Counseling Services of NNY, Inc.	Various Accounts	Rate Schedule
Gouverneur Community Center, Inc.	ON067724 40700	7,800
SLC CDP Gouv Neigh Center (HEAP Outreach)	DAH60104 4300F HEAP	\$35 per unit
Health Services of Northern New York	OA067724 43007	Rate Schedule
Holly Bender (Qualified Individual)	DSC61094 465PS	Rate Schedule
Homemakers of Western NY	OA067724 43007	Rate Schedule
Horizon Information Systems, Inc.	DAS60104 47801	(up to) 1,300
Horizon Information Systems, Inc. (Programming)	DAS60104 47801	Rate Schedule
LabCorp	DAC60104 43004	\$51 per unit
Linda Buchanan	ON067724 43007	Rate Schedule
Legal Aid Society of Northeastern NY, Inc.	OA067724 43002	10,000
Massena Meals on Wheels	ON067724 430CA	43,000
Morristown Fire District	ON067724 40700	5,400
Network Experts of NY (IT)	CD016804 43007	5,000
Northern Border Counseling Services	Various Accounts	Rate Schedule
Northern Border Counseling Services (employee)	Various Accounts	Rate Schedule
Northern Lights Home Health Care	Various Accounts	Rate Schedule
Northern Lights Home Health Care	OA067724 43007	Rate Schedule
NYS DOCCS Office	ON067724 45200	2,000
NYSID, Inc.	DAA60104 43006	(up to) 175,000
Peter Ladd, PhD	Various Accounts	Rate Schedule
Renewal House (Services Non-Residential)	DPF61094 46500 ADC	(up to) 105,034
Renewal House (Indirects/Residential)	DSG60704 46500 DVIO	(up to) 101,207
Renewal House (TANF, Non-Residential)	DSG61094 46500 DVIO	(up to) 36,473
Residential Treatment and Detention Centers	Various Accounts	Rate Schedule
Rubenzahl, Knudsen & Assoc. Psych Services	Various Accounts	Rate Schedule
School Districts	Various Accounts	Rate Schedule
SL Child Care Council (Registration Activities)	DSD60554 46500 CCBG	116,487
SL Child Care Council (Legally Exempt)	DSD60554 46500 CCBG	77,685
SLC Chamber of Commerce	B1064104 465CC	203,254
SLC Dept. of Community Services	DAS60104 43007 CCDS	(up to) 210,000
SLC Dept. of Community Services (Empl. Counseling)	DAS60104 45100	Rate Schedule
SLC Dept. of Community Services (Qualified Ind.)	DSC61194 465PS	Rate Schedule
SLC District Attorney (Investigations)	DAB60104 430FI	(up to) 81,815
SLC Historian	B1M75104 43007	10,000
SLC Historical Association	B1M75104 46000	15,450
SLC Information Technology	DAA60104 47802	(up to) 156,430
SLC Trails Services Agreement	B1070204 46000	72,000
SLC Soil & Water Conservation District	B1S87304 46000	40,423
SLC Forestry	BF087104 43007	75,000
SL-Lewis BOCES (Parenting Education)	DSG60704 465PE	179,545
Seniors Helping Seniors	OA067724 43007	Rate Schedule
Transitional Emp. Advancement Program (TEAP)	Various Accounts	Rate Schedule
Town of Fine	ON067724 40700	4,200
United Helpers (ALP)	Various Accounts	Rate Schedule
Volunteer Transportation Center	OA067724 443VT	50,000
Volunteer Transportation Center (DSS)	Various Accounts	Rate Schedule
Youth Advocate Programs, Inc. /YAP (CORE)	DSC61194 465YA	737,280
YAP (Raise the Age)	Various Accounts	399,926
YAP (Reunification)	DSC61094 465YA PRP	1,056,025
YAP (YES)	DSC61094 465YA PJDC	407,534

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Mr. Acres moved to adopt Resolution No. 24-2022, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

**RESOLUTION NO. 25-2022 - TABLED**

**AMENDING RESOLUTION NO. 17-2021,  
"NEWSPAPER DESIGNATION ROTATION SCHEDULE"**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

**WHEREAS**, said section requires that the designation take into consideration two major political parties, and

**WHEREAS**, a new edition of the *Ogdensburg Journal* has been created and legal notices are now allowable making it possible to add this newspaper to the designation rotation schedule, and

**WHEREAS**, to remain competitive, newspapers are implementing new technologies and changing the way people access information, and

**WHEREAS**, the amended schedule is requested to be five (5) years to provide an opportunity to review the newspapers still in circulation in 2026 and make a determination at that time,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes amending Resolution No. 17-2021 "Newspaper Designation Rotation Schedule" as follows:

	<u>Concurrent Resolutions</u>	<u>Election Notices</u>	<u>Official Canvass</u>
2022	Watertown Daily Times	Watertown Daily Times	Watertown Daily Times
2023	Tribune Press	Tribune Press	Tribine Press
2024	Courier Observer	Courier Observer	Courier Observer
2025	Ogdensburg Journal	Ogdensburg Journal	Ogdensburg Journal
2026	North Country This Week	North Country This Week	North Country This Week

**BE IT FURTHER RESOLVED** that the above is a rotation schedule of Republican newspapers; it should be understood that in those cases where publication in two (2) newspapers are required, the Watertown Daily Times is to be used as the official publication of the Democratic Party, and

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**BE IT FURTHER RESOLVED** that the type size for all of St. Lawrence County's legal notices will be 6.5-point type.

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Mr. Acres moved to remove this resolution from the table, seconded by Ms. Curran and Mr. Forsythe.

Mr. Reagen said he hopes that all Legislators join him in improving an antiquated system of choosing an annual newspaper designation. He would like to have the Board consider reforming the system to reach as many households as possible by posting legal notices in all County newspapers.

Mr. Reagan moved to table this resolution to the February Board Meeting, seconded by Mr. Denesha and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

**RESOLUTION NO. 26-2022- TABLED**

**NEWSPAPER DESIGNATION**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

**WHEREAS**, said section requires that the designation take into consideration two major political parties,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators hereby designates the following newspapers for various publication purposes for the year 2022:

**LOCAL LAWS AND OTHER MATTERS REQUIRED BY LAW TO BE PUBLISHED**

Watertown Daily Times

Watertown Daily Times

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Mr. Acres moved to remove this resolution from the table. There was no second to the motion.

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Finance Committee: 12-20-2021

RESOLUTION NO. 27-2022

**URGING NEW YORK STATE TO COMPLETE AND SETTLE THE ENHANCED FEDERAL MEDICAID ASSISTANCE PROGRAM (eFMAP) RECONCILIATION FROM LAST YEAR AND TO COMPENSATE ST. LAWRENCE COUNTY ACCORDING TO FEDERAL REQUIREMENTS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, in establishing the Affordable Care Act (ACA), the federal government created the enhanced Federal Medical Assistance Percentage (eFMAP) for certain Medicaid program expenditures, and

**WHEREAS**, written into the ACA statute is a requirement that, of the enhanced federal share of Medicaid that went to state governments, a proportionate share shall be paid to counties in states where they pay a portion of Medicaid costs, such as New York State, and

**WHEREAS**, the New York State Department of Health (DOH) manages these federal reimbursements by adjusting the required weekly contribution of each county to the cost of the Medicaid program, and

**WHEREAS**, the DOH estimates the enhanced Federal reimbursement (eFMAP) that each County earns, through benefits paid out on behalf of the Medicaid clients of that county, and then reduces the weekly share of each county by eighty percent (80%) of that number, and

**WHEREAS**, the DOH is then required to calculate for each State Fiscal year the difference between the 80% of projected eFMAP figure by which the weekly shares of each county were reduced and the actual eFMAP earned by each county, and reimburse each county for that difference – a process referred to as “the eFMAP reconciliation”, and

**WHEREAS**, the most recent year for which the DOH has released reconciliation results and reimbursed counties the eFMAP payments that was earned was SFY 2015-2016, released on December 13, 2017, and

**WHEREAS**, the estimated dollar amounts owed to St. Lawrence County totals \$4,018,842, not including SFY 2020-2021, as follows:

SFY 2016-2017	\$888,969
SFY 2017-2018	\$686,737
SFY 2018-2019	\$1,127,178
SFY 2019-2020	\$1,315,958

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**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators urges New York State to complete and settle the Enhanced Federal Medicaid Assistance Program (eFMAP) reconciliation from last year and to compensate St. Lawrence County according to Federal requirements, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Comptroller Thomas DiNapoli, Governor Kathy Hochul, U.S. Senator Charles Schumer, U.S. Senator Kirsten Gillibrand, U.S. Congressman Antonio Delgado, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, Assemblyman Mark Walczyk, and NYSAC.

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Mr. Acres moved to adopt Resolution No. 27-2022, seconded by Ms. Curran, and Mr. Smithers.

Mr. Acres said New York State has approximately \$4 million dollars of federal funds that was earmarked for St. Lawrence County, and the County has not received these funds. He asked for a friendly amendment to include U.S. Congresswoman Elise Stefanik to the resolution.

Resolution No. 27-2022 was adopted unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-20-2021

RESOLUTION NO. 28-2022

**MODIFYING THE 2021 BUDGET FOR THE COUNTY CLERK'S OFFICE FOR A LICENSE PLATE CUTTER FOR THE DEPARTMENT OF MOTOR VEHICLES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the County Clerk's Office is in need of a license plate cutter for the Department of Motor Vehicles, and

**WHEREAS**, the County Clerk's Office is able to utilize additional revenue from the down-state dealer registration processing to cover the cost of the license plate cutter,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for the Clerk's Office for a license plate cutter for the Department of Motor Vehicles, as follows:

**INCREASE APPROPRIATIONS:**

K1614104 42000	Down-State Dealer Office Supplies	\$9,000
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**INCREASE REVENUE:**

K1612555 55000	Down-State Dealer Revenue	\$9,000
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Mr. Acres moved to adopt Resolution No. 28-2022, seconded by Ms. Curran, and carried by a roll call vote with thirteen (13) yes votes and two (2) no votes (Lightfoot and Sheridan).

Finance Committee: 12-20-2021

RESOLUTION NO. 29-2022

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE TOWNS OF BRASHER, NORFOLK, AND MASSENA RELATED TO A PUBLIC SERVICE LAW ARTICLE 10 PROCEEDING RECOMMENDING THE ISSUANCE OF A CERTIFICATE OF ENVIRONMENTAL COMPATIBILITY AND PUBLIC NEED TO CONSTRUCT AN INDUSTRIAL SCALE SOLAR GENERATING FACILITY**

By Mr. Sheridan, District 4

**WHEREAS**, North Side Solar Energy Center, LLC (“North Side”), a wholly owned subsidiary of NextEra Energy Resources, LLC, filed an application before the New York State Board on Electric Generation Siting and the Environment (“Siting Board”) for a certificate of environmental compatibility and public need (“Certificate”) to construct and operate a 180 megawatt (“MW”) solar electric generating facility (“Facility”) on or about February 19, 2021, and

**WHEREAS**, the Facility is to be sited on approximately 1,200 to 1,400 acres of land located in the County of St. Lawrence (“County”) and the Towns of Massena, Brasher and Norfolk (collectively, “Towns”), and

**WHEREAS**, before the Siting Board issues a Certificate, the application of North Side is subject to a statutorily prescribed review and evaluation process, pursuant to Article 10 of the New York Public Service Law (“Article 10”) and applicable Siting Board regulations, and

**WHEREAS**, on March 4, 2021, the Siting Board issued a Notice indicating that intervenor funds in the amount of \$180,000 was available to all eligible municipal and other eligible parties for the purpose of funding the activities of legal, engineering, and other consultants to assist such parties in actively and meaningfully participating in the Article 10 proceeding, and

**WHEREAS**, working jointly, the Towns and the County applied for and were successfully awarded Intervenor funding for both the legal work and the engineering work associated with the North Side application, and

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**WHEREAS**, in addition to certain regulatory agencies of the State of New York, other eligible parties, including the County and Towns, have participated in this Article 10 siting process which have included confidential negotiations among and between the parties regarding the details of numerous conditions to the Certificate which must be included in any Certificate issued by the Siting Board ("Certificate Conditions"), and

**WHEREAS**, as a result of the legal and engineering work performed and negotiations between the County, Towns, North Side, and other parties regarding the Certificate Conditions, the Towns and County have reached a tentative agreement with North Side regarding the Certificate Conditions and to support and recommend that the Presiding and Associate Examiners recommend to the Siting Board that the captioned North Side Energy Center be granted a certificate of environmental compatibility and public need, under Article 10 of the New York Public Service Law subject to the Certificate Conditions and/or any other new or modified conditions required by the Siting Board, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign an agreement with the Towns of Brasher, Norfolk, and Massena related to a public service law article 10 proceeding recommending the issuance of a certificate of environmental compatibility and public need to construct an industrial scale solar generating facility, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Board of Legislators recommends to the New York State Board on Electric Generation Siting and the Environment that they issue a certificate of environmental compatibility and public need, under Article 10 of the New York Public Service Law, subject to the Certificate Conditions and/or any other new or modified conditions required by the Siting Board Siting, regarding the North Side Solar Energy Center, LLC Facility.

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Mr. Acres moved to adopt Resolution No. 29-2022, seconded by Mr. Forsythe.

Mr. Acres asked for clarification from County Attorney Button. Mr. Button said the consideration of the County has been met, but the consideration of the Department of Environmental Conservation (DEC) has not been met. A hearing is scheduled on January 24th.

Mr. Arquiett said due to the regulatory process in New York State, it is difficult to start businesses in this State. This is not prime farm land, and he supports this resolution and hopes that his colleagues do as well.

Mr. Acres said the reason solar farms are being developed here is because there is a mandate from the State that fifty percent (50%) of electricity come from renewable energy by 2050.

Resolution No. 29-2022 was adopted by a voice vote with fourteen (14) yes votes, and one (1) no vote (Perkins).

January 3, 2022

RESOLUTION NO. 30-2022 (TABLED)

**AUTHORIZING THE EXEMPTION OF SALES TAX ON HOME HEATING FUEL THROUGH MAY 1, 2022, AND CONTINUING TO MAKE THE TOWNS AND VILLAGES WHOLE FOR THEIR PORTION OF THE SALES TAX AND AUTHORIZING THE COUNTY ATTORNEY TO BRING FORWARD NECESSARY DOCUMENTATION FOR APPROVAL OF THE EXEMPTION**

By Mr. Burke, District 12

**WHEREAS**, the rising costs of home heating fuels along with the impacts related to the COVID-19 pandemic have raised concerns that many citizens who are on low or fixed incomes may suffer financially through the winter months from the increased costs of heating fuel and unpredictable fiscal impacts of the COVID-19 pandemic, and

**WHEREAS**, citizens are reliant upon heating fuel to heat their homes during harsh winters months in St. Lawrence County and the Board of Legislators would like to help alleviate the stress of choosing between heating homes, feeding families, and/or acquiring prescriptions, and

**WHEREAS**, currently the County collects 4% sales tax on heating fuel and retains 58.39% while dispersing 35.17% to the Towns and Villages in St. Lawrence County and 6.44% to the City of Ogdensburg, and

**WHEREAS**, the Towns, Villages, and City have finalized their budgets for 2022, and the Board of Legislators would prefer to hold the municipalities harmless from the County for their portion of the sales tax on heating fuel,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the exemption of sales tax on heating fuel through May 1, 2022, and

**BE IT FURTHER RESOLVED** the County Attorney be authorized to work with NYS Office of Tax & Finance to follow up on the process necessary for the County to allow for the exemption with the State of New York, and bring necessary resolutions or legislation forward for consideration by the Board of Legislators,

**BE IT FURTHER RESOLVED** that municipalities be held harmless from the reductions associated with the exemption on sales tax for home heating fuel through May 1, 2022.

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This resolution was not removed from the Table.

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**PRESENTED UNDER SUSPENSION OF THE RULES**

RESOLUTION NO. 31-2022

**AUTHORIZING FILLING OF VACANCIES**

By Ms. Fiacco, District 11 and Ms. Curran, District 15

**WHEREAS**, Resolution Nos. 281-2008 and 198-2011 implemented a non-essential hiring freeze and created a thirty day delay of filling positions and implemented emergency measures that provided an exception for positions completely funded by an outside source to be filled, respectively in response to the fiscal challenges faced by the County, and

**WHEREAS**, Resolution No. 222-2015 that affirmed the 2008 hiring freeze and extended the standard delay for filling vacancies to 60 days, and Resolution No. 226-2015 reinstated the Vacancy Review Committee to be inclusive of Legislators and staff to return recommendations for filling vacancies going forward, and

**WHEREAS**, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

<b>Department/Unit:</b>	<b>Title:</b>	<b>Position</b>	<b>Type</b>	<b>Duration</b>	<b>Timeline</b>
Treasurer	Payroll Clerk*	108800001	FT	Contingent	Immediate
Sheriff	Correction Officer	603000031	FT	Permanent	Immediate
Information Technology	Microcomputer Systems Coordinator	203000002	FT	Provisional	Immediate
Information Technology	Computer Technician	202700002	FT	Provisional	Immediate
Highway	Senior Motor Equipment Mechanic*	308300002	FT	Permanent	Immediate
Social Services Mailroom	Clerk	002300002	FT	Permanent	Immediate
Social Services TA/SNAP	Senior Social Welfare Examiner	814100004	FT	Contingent	Immediate
Social Services Child Support	Senior Support Investigator	813200002	FT	Contingent	Immediate
Social Services Legal	Secretary I*	005100036	FT	Permanent	Immediate

\*new position

**BE IT FURTHER RESOLVED** that Position No. 309100001, Welder, be abolished in the Highway Department, and Position No. 003100016, Keyboard Specialist, be abolished in Social Services, and



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**BE IT FURTHER RESOLVED** that the appointing authorities are authorized to fill the positions as provided for in the resolution.

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Ms. Fiacco moved to adopt Resolution No. 31-2022, seconded by Ms. Curran and Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

Ms. Haggard asked to change her vote on Item 15, "opposing the adoption of the New York Wage Board recommendation decreasing the overtime threshold for farm workers from sixty (60) hours to forty (40) hours per week" to a no vote.

Ms. Terminelli said she did not vote on this item, and she would like to vote no, as well.

### **COUNTY ADMINISTRATOR'S REPORT**

Ms. Doyle reported a transfer of funds: \$800 for Emergency Services for COVID expenses.

There are positive COVID cases in five (5) County departments. 47,000 mask were delivered and distributed, and it is anticipated that an additional 47,000 masks will be received. The Public Health Call Center will reopen with requests for volunteers.

The Vacancy Review Committee is scheduled to meet tomorrow at 2:30 p.m.

The Rules of Procedure and schedule were adopted this evening for 2022.

The 2022 adopted budget books will be available this week.

NYSAC is going to be held in March.

The State of the State address will be broadcast live on January 5<sup>th</sup> at 1 p.m. on the Governor's website. Ms. Doyle said she met with Governor Hochul last week and shared some concerns. Chair Sheridan was also there and asked the Governor to consider keeping the Ogdensburg Correctional Facility open.

On Wednesday there will be a meeting with the IDA regarding AARPA Funds, and the AARPA Committee will reconvene soon to discuss.

Ms. Doyle will meet with Bonadio Group on Friday to discuss their progress.

A work session will be scheduled to work on the legislative agenda.

Ms. Doyle said she is a member of the Cyber Primer Expert Advisory Team with NYSAC to create a cyber primer for local government leaders. The draft document is currently in review.

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The City of Ogdensburg satisfied their 2021 warrant on Thursday, and also paid \$137,000 towards taxes due from 2005 and 2013. Seven years of back taxes have been satisfied, and 2020 and 2021 were paid in full. There are three (3) years left to settle in the amount of \$413,000 and that balance of schedule has been put together by the City.

The County Historian, Nancy LaFaver, is pursuing County designation of some buildings on the National Register.

The winners of the holiday decorating contest were announced.

Mr. Forsythe asked for a total cost of the sample tax bills that were sent to all City of Ogdensburg residents. Ms. Doyle said she would get that information and send to the Legislators.

Ms. Doyle said the County will continue with the 2021 official newspapers until a determination is made for 2022.

Mr. Acres asked during the meeting with Governor Hochul if there was any discussion on the shortage of medical staff in relationship to the vaccine mandate of health workers. Ms. Doyle said not specific to the vaccine mandate, but staffing shortage was discussed

### **OLD/NEW BUSINESS**

Ms. Terminelli said there is a call for resolutions from all standing committee members of NYSAC to be part of the platform for the conference in March.

Mr. Smithers said he had a hard time seeing and hearing the COVID report from Public Health. Ms. Doyle said the presentation give tonight was not in full screen mode, and she will discuss with Ms. Munger to get a larger font and possibly less text and more graphs.

**COMMITTEE REPORTS:** There were no Committee Reports.

County Attorney Button said after review the issue regarding changing a vote, an advisory opinion stated there are two chances to change your vote, (1) a member may change their vote up until the Chair announces the result, or (2) after the Chair announces the result by unanimous consent of the body, however; once the Chair announces the next item of business it is not possible to change an individual vote.

Ms. Curran moved to go to Executive Session at 8:30 p.m. to discuss personnel and appointments, seconded, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **EXECUTIVE SESSION**

Mr. Perkins moved to go to Open Session at 8:58 p.m., seconded, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Ms. Curran moved to appoint the following individual to the **Fire Advisory Board** (Term to expire: 2/28/2025), seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes:

Christopher Velez, 1034 Pond Road, Hermon 13652 (Replacing Donald Brown)

Ms. Curran moved to reappoint the following individuals to the **Fire Advisory Board** (Terms to expire: 2/28/2025), seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes:

Thomas Conklin, 25 Countryside Drive, Gouverneur 13642  
Mark Bomyea, 57 West Front Street, Rensselaer Falls 13681  
Joseph Finnegan, 1919 State Highway 345, Madrid 13660  
Joseph Gallagher, 118 Leroy Street, Apartment K5, Potsdam 13676  
Kevin J. Crosby, 904 Main Street, Post Office Box 171, Morristown 13664

Mr. Acres moved to appoint the following individual to the **St. Lawrence County Workforce Development Board** (Term to expire: 12/31/2024), seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes:

Ben Dixon, 40 Woods Road, Canton 13617 (Replacing Don Hooper)

Mr. Acres moved to reappoint the following individual to the **St. Lawrence County Workforce Development Board** (Term to expire: 12/31/2024), seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes:

Dale Rice, SUNY Canton SBDC, Wicks Hall, Room 023, Canton 13617

Mr. Acres moved to reappoint the following individual to the **St. Lawrence County Soil & Water Conservation District Board of Directors** (Term to expire: 12/31/2024), seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes:

Adam Cook, 49 Regan Road, Potsdam 13676; (315) 212-2569

Mr. Acres moved to reappoint the following individual to the **St. Lawrence County St. Lawrence County Trails Advisory Board** (Term to expire: 12/31/2024), seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes:

Roger M. Bennett, 30 Prospect Avenue, Massena 13662-1744

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RESOLUTION NO. 32-2022

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH RCI RECOURSE COMMUNICATIONS, INC. FOR RECRUITING SERVICES TO ASSIST WITH THE REPLACEMENT OF THE COMMISSIONER OF SOCIAL SERVICES AND MODIFYING THE 2022 BUDGET FOR SOCIAL SERVICES**

By Mr. Denesha, District 6

**WHEREAS**, a vacancy occurred in the Position of Commissioner of Social Services in August of 2021, and

**WHEREAS**, the need for exemplary leadership in the Department of Social Services is of paramount importance to ensure the high-quality mandated services that support the social and economic well-being of eligible individuals and families in St. Lawrence County, and

**WHEREAS**, the Chair of the Board of Legislators appointed a Search Committee on September 13, 2021, to recruit candidates and make a recommendation for a new commissioner, and

**WHEREAS**, the County opened a search in September and just under ten thousand dollars (\$10,000) was appropriated on advertising locally and in Buffalo, Plattsburgh, and Syracuse, and

**WHEREAS**, the Department is experiencing unprecedented difficulty recruiting for a Commissioner to lead the Department in its mission, and

**WHEREAS**, the Search Committee has met and recommended seeking the services of a recruitment agency, RCI Recourse Communications, Inc. (RCI), to create a comprehensive pool of candidates with potential to lead the Department of Social Services, and

**WHEREAS**, RCI offers advertising, sourcing, and recruiting support, as well as continuing to work until a placement is made or up to one (1) year at a cost of \$13,500,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators authorizes the Chair to sign a contract with RCI Recourse Communications, Inc. for recruiting services to assist with the replacement of the Commissioner of Social Services, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget for Social Services, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$13,500
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**INCREASE APPROPRIATIONS:**

CP014304 43007	C PERS Others Fees and Services	\$13,500
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Mr. Denesha move to adopt Resolution No. 32-2022, seconded by Mr. Forsythe, Ms. Curran, Mr. Perkins, and Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

**CHAIR'S APPOINTMENTS:** There were no Chair's appointments.

**ADJOURNMENT:** Chair Sheridan adjourned the Organization Board Meeting at 9:01 p.m., as there was no further business.