

January 16, 1984

RESOLUTION NO. 20-84

ADOPTING LOCAL LAW NO. 9 FOR THE YEAR 1984

By Mr. Rische, Chairman, Legislative and Judicial Committee

WHEREAS, a public hearing on Local Law No. 9 for the year 1984 has been held on January 16, 1984, and

WHEREAS, prior notification of such local law was provided to the members of the St. Lawrence County Legislature,

NOW, THEREFORE, BE IT RESOLVED that Local Law No. 9 for the year 1984 is hereby adopted.

* * *

Mr. Rische made a motion to adopt Resolution No. 20-84, seconded by Mrs. Bradley, and carried unanimously by a roll call vote as shown below:

		<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
District 1	Legislator McNeil	4.7			
District 2	Legislator D. Smith	4.4			
District 3	Legislator Marscher	4.9			
District 4	Legislator Otto	4.5			
District 5	Legislator Sheridan	5.3			
District 6	Legislator J. Smith	4.8			
District 7	Legislator Moore	4.9			
District 8	Legislator Greco	3.9			
District 9	Legislator Dunham	4.9			
District 10	Legislator Livingston	5.2			
District 11	Legislator Hayden	4.1			
District 12	Legislator Morrill	4.9			
District 13	Legislator Sanford	5.1			
District 14	Legislator Bradley	4.9			
District 15	Legislator LaBaff	4.8			
District 16	Legislator Purvis	4.8			
District 17	Legislator Burns	3.8			
District 18	Legislator Rische	3.8			
District 19	Legislator Miller	3.3			
District 20	Legislator Viskovich	4.3			
District 21	Legislator C. Smith	4.3			
District 22	Legislator LePage	4.4			

YES	100.0
NO	0
ABSENT	0
ABSTAIN	0
TOTAL	100.0

LOCAL LAW NO. 9 FOR THE YEAR 1984

A LOCAL LAW CONCERNING THE OFFICE OF
ADMINISTRATIVE ASSISTANT TO THE CHAIRMAN OF THE ST. LAWRENCE COUNTY LEGISLATURE

Be it enacted by the Board of Legislators of the County of St. Lawrence as follows:

Section 1. The St. Lawrence County Board of Legislators recognizes the growing complexities of County government, coupled with the many mandated programs on both the federal and state level of government and the desire by its citizens that their government will continue to provide a responsive and responsible approach to the day by day handling and management of their affairs, all of which have resulted in the creation of additional departments, committees, and agencies of County government, while others have expanded. It has become increasingly necessary for the Board of Legislators to thoroughly investigate proposals for new projects and functions of County government.

This Board of Legislators recognizes that its responsibility does not end with adoption of a resolution, passing of a local law or with any other manifestation of its legislative power, but that it is of equal importance that it provides for the proper administration of County government and to insure that the acts and policies enunciated by the Board of Legislators are carried out in a uniform manner by various agencies of County government. It has become apparent that the several agencies, departments, and committees, besides lacking a degree of coordination in providing service to the people of the County of St. Lawrence, have little direct liaison with each other or with the Board of Legislators, and that the Board of Legislators must assume more efficient administrative control over the several boards, agencies, departments, and advisory committees which have been or will be established to serve the needs of County government.

Section 2. There shall be an Administrative Assistant to the Chairman of the Board of Legislators whose term shall be for the life of the Board. At the time of his or her appointment, the person shall possess experience in the field of public administration and he or she shall be a resident of St. Lawrence County or will become a resident of St. Lawrence County within three months after appointment. The appointee will be directly responsible to the Chairman of the Board of Legislators and the Board itself.

Section 3. Such Administrative Assistant, among other duties to be assigned to him by the Legislature from time to time, shall:

- A. Assist the Chairman and the Legislature as a whole in coordinating legislative policies and procedures.
- B. Serve as an advisor to the Legislature and be responsible for the daily implementation, administration, and interpretation of County policy as adopted by the Legislature.
- C. Transfer employees temporarily from one department or office to another after consultation with the appropriate Department Heads.

January 16, 1984

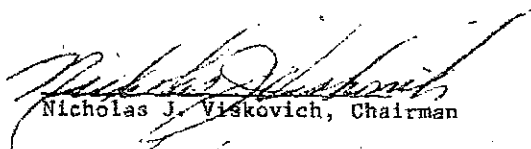
- D. Determine what County office shall perform a particular power when one is not clearly defined subject to approval of the Board of Legislators at its next regular or special Board meeting.
- E. In public emergencies, in the absence of the Chairman, on behalf of the Board, to perform all acts that are necessary for the safety, health, and protection of the citizens of the County and to sign all necessary papers to carry this authorization into effect.
- F. Supervise and coordinate County offices and departments.
- G. Assist County officials in preparation of budget requests.
- H. Supervise the development of federal and state categorical aid programs.
- I. Conduct research to improve government economy and efficiency.
- J. Make recommendations to the Board of the public welfare.
- K. Perform any other services so directed by the Board.
- L. Upon request, be equally available to attend party caucuses of both major political parties and provide all pertinent information on any issue to all legislators in a fair and equitable manner.

Section 4. Nothing contained herein shall operate to divest the Board of Legislators of any of its functions, powers, or duties.

Section 5. The heads of all administrative units are hereby directed to cooperate with the Administrative Assistant and to provide such assistance and information as the Administrative Assistant to the Chairman may request.

Section 6. The Administrative Assistant shall utilize the present legislative staff for the performance of his or her administrative duties.

Section 7. This local law shall take effect immediately upon its being filed as provided by the Municipal Home Rule Law.


Nicholas J. Viskovich, Chairman


Date