St. Lawrence County Operations Committee

Board of Legislators Monday, November 19, 2018

Board Room Immediately following Services Committee

**Members Attending: ~~Mr. Hooper~~, Mr. Acres**, Mr. Arquiett, Ms. Bell, Mr. Burke, Mr. Colbert arrived at 6:20 p.m., Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. LaPierre, Mr. Leader, Mr. Lightfoot, Mr. Paquin, Mr. Perkins and ~~Mr. Timmerman~~

**Others Attending:** Ruth Doyle, Dylan Soper, Kelly Pearson, Jonnie Dorothy, Steve Button, Renee Cole, Andrea Montgomery, Chris Rediehs, Dana McGuire, Jay Ulrich, Adam Simmons, Keith Zimmerman, Tim LePage, Mike Cunningham, Amy Dona, Don Chambers, Mike LeCuyer, Jason Pfotenhauer, Kevin Wells, Dave Haggard, Nicole Terminelli, Nance Arquiett, Rita Curran, and Media Representatives: Sue Mende and Keith Benman

Mr. Acres chaired this meeting in Mr. Hooper’s absence.

**1. CALL TO ORDER AND APPROVAL OF AGENDA** –Mr.Acrescalled the meeting to order at 6:18 p.m. Mr. Perkins moved to approve the agenda, seconded by Ms. Bell, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Hooper, Timmerman, and Colbert).

**2. APPROVAL OF MINUTES** – Mr. Perkins moved to approve the October 15th meeting minutes, seconded by Mr. Paquin, and carried by a voice vote twelve (12) yes votes, and three (3) absent (Hooper, Timmerman, and Colbert).

Mr. Colbert returned to room at 6:20 p.m.

**3. PROBATION – TIM LEPAGE**

A. Authorizing the Chair to Sign a Contract with the New York State Division of Criminal Justice Services to Accept an FY19 Alternative to Incarceration, Pre-Trial, Electronic Home Monitoring Grant (Res) – Mr. Paquin moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

B. Authorization to Fill a Senior Probation Officer Position in the Probation Department (Res) (Info) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

 **4. SHERIFF – KEVIN WELLS**

A. Authorizing the Chair to Sign a Contract with the Dormitory Authority of the State of New York (DASNY) for a State and Municipal (SAM) Facilities Program Grant and Modifying the 2018 Budget for the Sheriff’s Office (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

B. Authorizing the Chair to Sign a Contract with the New York State Division of Criminal Justice Services for a 2018 Domestic Violence Training Law Enforcement Grant and Modifying the 2018 Budget for the Sheriff’s Office (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

C. Authorizing the Chair to Sign a Contract with New York State Division of Homeland and Emergency Services for a Law Enforcement Terrorism Prevention Program (SLETPP) Grant and Modifying the 2018 Budget for the Sheriff’s Office (Res) – Mr. Arquiett moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

D. Modifying the 2018 Budget for the Sheriff’s Office for a 2017 Domestic Violence Training Law Enforcement Grant from the New York State Division of Criminal Justice Services (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Burke and

Mr. Denesha, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

**5. EMERGENCY SERVICES – MIKE LECUYER**

A. Modifying the 2018 Budget for the Office of Emergency Services Budget for Automotive Expenses (Res) – Mr. Arquiett moved to forward this resolution to full Board, seconded by

Mr. Paquin, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

B. Authorizing the Chair to Sign a Contract with NYS Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a FY17 Statewide Interoperable Communications SICG Formula Grant and Modifying the 2019 Budget for Emergency Services (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

**6. PLANNING – KEITH ZIMMERMAN**

A. Authorizing the Chair to Sign an Agreement with the City of Ogdensburg for New York Sea Grant Small Grants Program Funds on Behalf of the City of Ogdensburg and Establishing Appropriation and Revenue Accounts within the 2018 Budget(Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Lightfoot and Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

**7. PUBLIC DEFENDER – STEVE BALLAN**

Ms. Doyle spoke to this resolution in Mr. Ballan’s absence.

A. Authorization to Fill an Assistant Public Defender Position in the Office of the Public Defender (Res) (Info) – Mr. Arquiett moved to forward this resolution to full Board, seconded by Mr. Paquin and Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

**8. COUNTY CLERK – MARY LOU RUPP**

A. Authorization to Create and Fill an Index Clerk Position in the County Clerk’s Office (Res) (Info) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Lightfoot, Mr. LaPierre, Mr. Perkins, Mr. Burke, Mr. Arquiett, Mr. Forsythe, Mr. Leader, Mr. Paquin, and Ms. Bell, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

**9. HUMAN RESOURCES – JONNIE DOROTHY**

A. Authorizing the Chair to Sign a Contract with Burnham Benefit Advisors for Health Care Consulting and Related Actuarial Services Old/New Business (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

**10. COUNTY ADMINISTRATOR’S REPORT**

Ms. Doyle said there has been effort in the 2019 budget and resolutions to decrease the revenue expected associated with changes in the budget, and to bring forward the adjustments to appropriations.

The County Highway Superintendent, Don Chambers, sent an email advising everyone that the Franklin Road Bridge in Waddington is open.

The upgrade to MUNIS is moving forward, and there will be training scheduled with the hope to go live in December.

The NYSAC Winter Conference will be held January 28-30th in Albany, and the newly elected Legislators are encouraged to attend.

The Holiday gathering will be on Wednesday, December 12th, at Lobster House.

There will be all-day training at the next Department Head meeting. The classes will include an update on the Ethics Law, workplace violence assessments, MUNIS upgrade training, media relations, and a webinar on managing millennials and the younger workforce.

Mr. Forsythe moved to go to Executive Session at 6:45p.m., to discuss negotiations, litigation, and appointments, seconded by Mr. Perkins, and Ms. Bell, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Hooper and Timmerman).

Mr. Paquin left the meeting at 6:45 p.m.

**11. EXECUTIVE SESSION**

Mr. Forsythe moved to go to Open Session at 8:07 p.m., seconded by Mr. LaPierre, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Hooper, Timmerman, and Paquin).

1**2. ADJOURNMENT** – Mr. Acres adjourned the November Operations Committee Meeting at

 8:07 p.m., as there was no further business.