

**ST. LAWRENCE COUNTY
POLICIES/PLANS/PROGRAMS**

I affirm that I have received copies of the following St. Lawrence County Policies/Plans/Programs.

Affirmative Action/Equal Employment	FMLA
Sexual Harassment/Harassment	Workers Compensation
Drug Free Workplace	Information Technology Acceptable Use
Workplace Violence Prevention	Cell Phone Use
Title VI Program Plan	Cancer Screening
Ethics Law	Smoke Free Workplace

I affirm I understand the following:

- ✓ I understand I have the right to work in an environment free from sexual harassment.
- ✓ I understand I have a responsibility not to engage in behaviors that constitute sexual harassment.
- ✓ I understand I have the right and responsibility to report harassing behavior to a supervisor, Department Head or Human Resources.
- ✓ I understand that St. Lawrence County has a zero tolerance Workplace Violence Prevention Policy and it is my responsibility to report any violations and/or concerns to a supervisor/Department Head or Human Resources.

If I have any further questions or concerns I will contact the Human Resources Department at 315-379-2210.

_____ Signature

_____ Date

J:\Orientation\Policy sign off sheet 2023.doc